



**POLICY
ADMINISTRATION
AND
RULE BOOK**

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TOURNAMENT WATER SKI AUSTRALIA POLICY, ADMINISTRATION & RULE BOOK

1. **Division Name.** The name of Division to be Tournament Water Ski Australia (TWSA) (Mar 2008)

2. **Tournament Water Ski Australia Committee.** (Mar 2008)
 - Chairman
 - Vice Chairman
 - Secretary
 - Treasurer
 - Technical Director
 - Junior Development Director
 - Coaching Director
 - Club & Sites Development Director
 - Marketing & Media Director
 - Judging Director

3. **Past Chairman.**

The immediate past Tournament Water Ski Australia Chairman is allowed to attend meetings. (Jan 1991)

4. **Directors Authority.**
 - (a) All Directors have the Authority for the day to day administration of their portfolio and to liaise with the Chairman as required. Directors have the authority to set policy and minute such changes which in turn is to be sent to all State Secretaries for feed back. States have 30 days to object to Policy before being accepted by Directors as Policy.
 - (b) The Directors have the authority to co-opt a Sub Committee at any time to help with the running of a position or portfolio. The Directors cannot change the structure of the Board until an AGM or Special General Meeting but can fill a casual vacancy until the next AGM or at a Special General Meeting. Where a Board structure is changed at a Special General Meeting then all Director positions become vacant and new elections will be held as if it were an AGM.
 - (c) Directors are to meet at least twice a year. A quorum of five (5) Directors to constitute a meeting.

5. **AGM:** (Apr 1994)
 - (a) The AGM will be held each year in September / October at a date, time and venue to be set by the TWSA Board of Directors. Directors are also to meet at the National Titles.
 - (b) If States agree to vote on any non agenda item at an AGM, then that item may be put to a vote. If any State disagrees then the matter will be deferred.

6. Marketing & Promotion Consultant Remuneration:

When a Consultant is appointed, remuneration of up to 15% of Corporate / Commercial funding is approved and is subject to review on an annual basis. Remuneration only applies on Sponsors gained for and on behalf of the Tournament Water Ski Australia.

7. State Penalties:

Penalties that maybe imposed on a state for not complying with a majority decision being passed by the TWSA Board and State Delegates, but not limited to are;

- (a) Exclude States from National Championships
- (b) Exclude skiers from teams
- (c) Non sanctioning of events
- (d) Or any other penalty considered appropriate.

8. Australian Junior Masters:

The Australian Junior Masters will be conducted under the same Divisions and format as the National Titles for that season.

At the Australian Junior Masters medals will be awarded to all divisions. The medals to be supplied and paid for by the host club, and must have the TWSA wording displayed on each medal (with no reference to the AWWF) All medals must be presented at the tournament. (April 2012)

9. Aussie Kiwi Policy & Rules:

Competitions are held each year between Australia and New Zealand with Australia hosting the event in the odd years. The tournaments are predominately hosted during January each year however this maybe changed with mutual agreeance between both countries:

**AUSSIE KIWI, RESPONSIBILITIES OF AUSTRALIA HOSTING THE EVENT:
CLUB OR STATE RESPONSIBILITIES;**

The host club or state is responsible for the event organisation. This is to include but not limited to;

- a) Organisation and hosting a Welcome Night
- b) Organisation and hosting a Presentation Night
- c) Organisation of all officials including Chief Judge and Tournament Director
- d) The organisation and co ordination of the events shedule
- e) The host club or state is responsible for all on water familiarisation and training and will set the rates and charges for such familiarisation and will retain any such profits derived from such on water familiarisation.
- f) The host club and or state is responsible for suppling suitable tournament ski boats expected to host such a tournament.
- g) The host club site is expected to be of National standard with all appropriate technical infrastucture
- h) The host club and or state will set the entry fees for such an event and will retain any such profit derived from the event, however if the TWSA feel that such entry fees are not appropriate in fairness to the sport and the competitors, and after reviewing entry fees of other National events in Australia and New Zealand then the TWSA has the option of;
 - 1) Setting an entry fee that is appropriate and fair to the competitors.
 - 2) Take away the rights of the host club or state to host such an event.
 - 3) Consultation between the host club and or state and the TWSA is paramount in this process for the benefit of the sport and any submission put forward by the club and or state substaniating such entry fees will be considered on its merits by the TWSA.

- i) The organisation and payment of gold and silver team medals for all competitors is the responsibility of the host club and or state, however they may wish to liase with the nominated team manager to organise such medals.
- j) The host club or state is to communicate with the TWSA all relevant information pertaining to the organisation and running of the event.

TEAM MANAGER RESPONSIBILITIES IN AUSTRALIA & NEW ZEALAND:

Notification will be sent to all State Presidents for distribution to the members requesting nominations for Team Manager

The Team Manager will select a suitable Team Captain to represent the skiers.

- a. Communicate with the host club and or state, TWSA and New Zealand regarding all information relevant to the competition.
- b. Organise all team uniforms where necessary
- c. Organise airline flights and accommodation for all team members and support personel where necessary.
- d. Organise signed Team Agreement Forms by all Australian competitors
- e. Provide a written report pertaining to the event to the TWSA
- f. Provide financial statements if requested of income and expenditure incurred.
- g. The team manager is to handle all team administrative matters including but not limited to fundraising if required, and has the authority to obtain team sponsorship and make all team members adhere to the sponsorship contract with regard to the promotion of the sponsor. The sponsorship contract must have prior approval from the TWSA Board.
- h. The team manager will uphold his responsibilities to manage the team in accordance with the Team Agreement & Code Of Conduct Form.

AUSSIE KIWI RULES

The Technical Rules shall be identical to those in the current IWSF Technical Rules with the exception of the age and qualification restrictions and the modifications as stated below.

It is generally understood that any reference to the World Championships shall be applicable to this tournament if appropriate, including that this tournament be considered a Confederation Titled Event.

1.02

The Aussie Kiwi Challenge shall be held every year. It will be held in Australia and New Zealand on alternate years.

2.02: 13.12: 13.13: 14.11: 14.12: 15.17: 15.18

Rounds, Scoring and Ties

Each event shall consist of two full rounds.

The individual event scoring systems and ties shall be as per the tournament that the Aussie Kiwi Challenge is part of, or if the Aussie Kiwi Challenge stands alone, the individual events shall be scored on two rounds added together and ties will be settled as per the IWSF rules for 1st place. Where there is a tie for 2nd and 3rd place the skier with the higher score in the 2nd round will be awarded the higher placing. Skiers tied with identical scores in both rounds will be run off as per IWSF Rules for 1st place.

2.05

Administration

The host country will administer the competition in consultation with the visiting country.

3.01

Divisions

In each event the competitors shall be separated into Boys and Girls Divisions or Men and Women Divisions.

Under 14

The maximum age of any skier participating is 13 years as of June 30th preceding the tournament. This means that the last year of eligibility of a skier is the year he has his 14th birthday.

Under 17

The maximum age of any skier participating is 16 years as of June 30th preceding the tournament. This means that the last year of eligibility of a skier is the year he has his 17th birthday.

Under 21

The maximum age of any skier participating is 20 years as of June 30th preceding the tournament. This means that the last year of eligibility of a skier is the year he has his 21st birthday.

4.01

Team Selection

Australia and New Zealand may both send a team of up to six skiers for each age division. Of these six skiers a maximum of four of either sex is allowed. In addition both countries may nominate 2 reserves. All reserves may ski in the tournament and shall be placed in the individual events but will not be included in the team score. No other skiers may compete.

4.03; 4.04; 4.05; 4.06; 4.07

Qualifications

No qualifications are required

5.01

Overall Scoring:

Slalom & Tricks

Skier's score x 1000

Best Score

Note: If different start speeds are used then 6 buoys will be deducted for each course added. In no case will a skier receive a negative score.

Under 14 Boys Jump

(Skier's score) x 1000

Best Score

Under 14 Girls Jump

(Skier's score) x 1000

Best Score

Under 17 Boys Jump

(Skier's score – 20) x 1000

Best Score - 20

Under 17 Girls Jump

(Skier's score – 13) x 1000

Best Score – 13

Under 21 Boys Jump
(Skier's score – 25) x 1000
Best Score – 25

Under 21 Womens Jump
(Skier's score – 17) x 1000
Best Score - 17

5.05

Team Scoring:

As per rule 5.05 except for the following

Each age group team shall be treated as a separate competition.

There will be a winner in each age group.

In addition there will be a skier chosen from the tournament as the most outstanding / best performance on the water,(Williams Trophy) in any one event or all three. This can be decided by the two countries team managers in consultation with their respective teams, and if a final decision cannot be made between those skiers chosen by both countries team managers, then the Chief Judge of that tournament will decide.

Also in addition there will be an Overall Team Winner which will be based on the total team points accrued from the U14, U17, & U21 teams.(Stokes Family Team - Overall Trophy)

6.03

Choosing Event Judges:

The visiting Team may select an Official to act as Assistant Chief Judge.

Where possible at least two judges from each country should be included in the panel for slalom and tricks and one from each country for jump

13.01

Ramp Heights

Under 14

Girls & Boys shall use the 1.5m ramp

Under 17

Girls shall use the 1.5m ramp

Boys shall use a 1.5m or 1.65m ramp (provided the skier has jumped 38m)

Under 21

Women shall use the 1.5 or 1.65m ramp

Men shall use the 1.5m, 1.65m or 1.80m ramp

13.03

Jump Speed

Under 14

Girls will have the option of a boat speed up to a maximum of 45kph

Boys will have the option of a boat speed up to a maximum of 48kph

Under 17

Girls & Boys will have the option of a boat speed up to a maximum of 51 kph

Under 21

Women will have the option of boat speed up to a maximum of 54kph

Men will have the option of boat speed up to a maximum of 57kph

13.05

Number of Jumps

Three jumps are allowed in each round.

14.07

Slalom Start Speeds & Shortening:

Under 14 Boys

Start speed 43klm
Shorten 55klm

Under 14 Girls

Start speed 34klm
Shorten 52klm

Under 17 Boys

Start Speed 55klm
Shorten 58klm

Under 17 Girls

Start speed 52klm
Shorten 55klm

Under 21 Mens

Start speed 58klm
Shorten 58klm

Under 21 Womens

Start speed 55klm
Shorten 55klm

16.00

There are no records for the tournament.

10. Tournament Rules:

- (a) IWSF Tournament Rules are to be adopted inserting relevant Australian Rules on a separate sheet.
- (b) All matters pertaining to Rules should be contained in the Rule Book Insert. It is desirable that the Policy Book and the Rule Book do not conflict. In areas of doubt the Rule Book and Inserts have precedence.

11. RC Tournament Requirements:

World Ranking and Record Capability Tournaments are to be held as per IWSF Rulebook and the Tournament Water Ski Australia Rule Book Insert. The tow boat to have current accreditation by AWWF in accordance with Rule 15.

12. Australian January Ski School:

The Junior World Squad & Junior Development Squad named each year have priority into the Australian January Ski School, with any remaining positions to be filled by skiers selected by the Junior selectors.

Any remaining positions to be filled must be by a skier who is eligible for selection to a future Junior World Team unless a boat (or boats) is required to conduct the ski school, in which case the organisers in consultation with the Chairman and selectors have the ability to select such a skier (supplying a boat) that maybe not eligible for selection into a future Junior World Team.

A skier who participates in the Australian January Ski School has preference regarding entry into the Australian Junior Masters but must complete and submit the required entry form by the due time to be eligible.

To run in conjunction with the Australian January Ski School an U10 Trick School with the students being U10 as at the Nationals the previous year. The Junior Selectors will select up to 5 - U10 students with any remaining students being selected by the event organiser thus allowing him or her to acquire a boat or boats for the ski school if so required. The selected students will be announced at the Nationals Presentation Night, however the U10 ski school will only operate providing a boat is available for use, as the supply of boats for the Australian Junior Ski School has precedence over the U10 ski school. (Oct 2012)

13. Homologation:

All AWWF / TWSA run tournaments should be homologated to "L" or "R" level if possible. (Mar 1978)

14. State Titles:

States should attempt to make their State Titles a World / Australian record capability and for World /Australian rating. (Apr 2004)

15. Towboat Policy:

Tournament Water Ski Australia may develop a separate Towboat Guidelines & Policy document to detail the requirements for the use of towboats for AWWF Sanctioned Events. When adopted, such a document takes precedence. Until then, the following applies,

- a) Towboats approved for record capable tournaments by the Technical Council of any of the IWWF Regions for the current year of competition may be used and boats accredited within the last ten years may be used when a current model is not available. Aug2017
- b) The above Policy applies to all events sanctioned by the AWWF and homologated to "L" or "R" levels
- c) This policy does not take precedence over Rule 10.01 (a) to (d)

16. Major Water Ski Australia Tournaments:

Australian National Tournaments: Australian Masters, Australian Junior Masters and Australian Open are under the control of Tournament Water Ski Australia. Applications to hold / host the Australian Masters, Australian Junior Masters or Australian Open must be submitted through the State Division to Tournament Water Ski Australia by the AGM of each year for the ensuing season.. (Jul 1992)

17. Australian Masters:

The Australian Masters will be conducted under the same Divisions and format as the National Titles for that season. (Oct 1997)

TWSA medals to be given to competitors placing 1st, 2nd or 3rd in all divisions, the host State / Club will be responsible for the cost of medals.(April 2011)

The medals to be supplied by the host club, and must have the TWSA wording displayed on each medal (with no reference to the AWWF) All medals must be presented at the tournament. (April 2012)

18. Records: (Mar 1978)

- (a) A Record Book of Tournament Water Ski Australia Records is to be kept by the Division.
- (b) To implement the speedy ratification of records set within Australia the Chief Judge is to hand to the Technical Director all relevant information, completed on prescribed the forms. The Technical Director shall present all information to the Directors meeting. **(Note: Process to be reviewed)**
- (c) For Record ratification, record application forms must include Judges trick sheets, video, boat times and the homologation sheet.
- (d) **A skier must be a member WAWA on the day and date of their performance for a record to be considered for ratification.**
- (e) A skier claiming an Australian record must have resided in Australia for a minimum period of 5 years and maybe called upon to show proof of their 5 year residency. (April 2015)
Record Certificates to be signed by the TWSA Chairman (Oct2014)

19. Forms / Technical:

All States are to follow the Technical Chairman's decision of Forms wherever possible. (Jan 1979)

20. Flag Bearer at World Championships and Regional Championships:

The flag bearer at a World Championships or Regional Championships shall be the Team Captain or if he or she declines then an elected team member or reserve which shall be determined by a majority vote of all team members including reserves. The flag bearer of a team march in either an opening or closing ceremony can only carry the Australian Flag, any other team member in the march can display the aboriginal flag which is to be draped around their neck only and not supported by a pole. Any Australian team member being presented medals either on or off a podium shall be permitted to have the Aboriginal Flag draped around their neck only, but must also be holding the Australian Flag if available in front of themselves. In all official ceremonies flags to be used on flag poles are to be the Australian Flag only. A skier wishing to display the Aboriginal Flag must give a minimum of one hours prior notice to the team manager before doing so. In the event the host country organisers insist on a non team member being the flag bearer then the Australian team will decline to partake in the march. Any contravention of this policy will be seen as contravening the Code of Conduct. (April 2017)

21. National Championships – Hosting and Ratings: (Sept 2009)

- The States of TAS, NT & ACT are not listed in the rotation list below, however if they wish to host a National Championships, then providing they give a minimum 2 years notice, they will be placed into the rotation to host a National Championships.

(a) States will be invited to host a National Water Ski Championship on a rotation system as detailed in the table below; however, the Tournament Water Ski Australia Board retains the right to alter this if a) Easter fall late in a Southern State or b) if a State advises they are unable to host the championships in the year it is their turn. State	Year	Easter Dates
QLD	2018	29 th March – 2 nd April
NSW	2019	18 th April – 22 nd April
VIC Cancelled	2020	9 th April – 13 th April
VIC	2021	1 st April – 5 th April
SA	2022	14 th April - 18 th April
WA	2023	6 th April – 10 th April
QLD	2024	26 th March – 1 st April
NSW	2025	7 th April – 11 th April
VIC	2026	2 nd April – 6 th April

- (a) The Chairman or his nominated representative with one other, may at his discretion, inspect the nominated National site and report back with recommendations. The Nominated site must hold a proving tournament prior to the National Titles.
- (b) It is the state’s responsibility to ratify their nominated skiers ratings and eligibility. (Refer to Tournament Rule Book)

22. Ratings: (Mar 1975)

- (a) Ratings are used for entry into tournaments as required.(Oct 2013)
- (b) Ratings are to be reviewed each year at the AGM
- (c) Ratings and numbers in each established Division to be addressed at the General Meeting held at the National Titles.

23. Gold Oscar:

The Gold Oscar is for winning three events at the National Titles. i.e. Slalom, Tricks & Jump. It does not have to include winning Overall. (April 1998)

24. Medals:

If a skier skis in the final round and places 1st 2nd or 3rd but fails to score in the final round then the appropriate medal should still be awarded. (Oct 1990)

25. World Meetings and Funding:

The Technical Director of the AWWF Tournament Waterski Australia or Nominated Alternative should attend World Titles and Tournament Meetings where possible. The travel and accommodation costs to be covered by the Division. (Sept 2009)

26. State Levy:

The States are to pay a yearly fee to the National Tournament Division (TWSA) The fee is to be paid after July 1st each year and before the September AGM of the same year. The amounts payable are Qld \$2,000; NSW / ACT \$2,000; VIC \$2,000; WA \$2,000; (April 2010) SA \$1,500: (Oct 2017)

27. Beynon Shield:

For Team Selection & Scoring please refer to the Australian Rules Insert (A4.01)

28. Junior World Squad:

Where ever practicable, States to allow Junior World Squad Members to enter their State Titles, (Sept 2009) or any L Class Tournament (Oct 2015) in the year preceding a Junior World Titles (April 2011)

29. Cyber Bullying / Social Networking Websites Policy:

Bullying and harassment in all forms is regarded by the TWSA as unacceptable in this sport. Given the emergence of new telephone and internet social networks, the opportunity for unwanted and improper comments and statements has dramatically increased. Messages or statements made in these ways using these means of communication are largely instantaneous, and can easily be abused. Others may also manipulate a person by encouraging a statement to be made on twitter or face book, for example, when the writer may be upset or vulnerable. Bullying has the potential to cause great anxiety and distress to the person who has been the target of any comments or statements. In some cases, bullying is regarded as a criminal offence punishable by imprisonment, amongst other things.

Frustration at a referee, team-mate, coach, or sporting body should never be communicated on social network channels, but rather by way of reasoned and logical verbal and written statements and where appropriate, complaints, to the relevant controlling club, league or peak sporting body.

The TWSA acknowledges the emergence of new technology and communication mediums (new media), and wishes to enable such new media to be used to benefit the sport and its participants, and to applaud achievements. This can occur due to the immediate nature of communication to a wide audience using channels such as facebook, twitter, and SMS. However, participants within the sport need to be very mindful of a few key matters that could lead to inappropriate use of new media, at times unintended, and at other times without a proper understanding that once comments are made or published, they are in public for a long time, and hard to take back (retract). Cautions the TWSA recommends:

- Do not include personal information of yourself or others in social media channels;
- Do not use offensive, provocative or hateful language;
- Use your best judgment – do not publish something that makes you the slightest bit uncomfortable, and never write/publish if you are feeling emotional or upset (or are intoxicated);

- Always ask for a person's permission before posting their picture on a social networking forum;
- Never comment on rumours, do not deny or affirm them or speculate about rumours;
- and
- Always use social network forums to add value and promote the sport in a positive way.

30. Electronic Media / Code of Conduct:

The use of electronic media including but not limited to facebook, twitter, email and mobile phones by members of the AWWF / TWSA for the purpose of transmitting unsportsmanlike comments, cyber bullying and or inappropriate behaviour, which is deemed not in the spirit of the sport will be deemed a breach of the Code of Conduct.

Processing the Complaint:

Upon receipt of the complaint, the TWSA Chairman or his / her designee, will promptly;

- a) Begin an investigation into the complaint.
- b) Send the complainant a notice acknowledging receipt of the complaint and a copy of these Grievance Procedures.
- c) Send to the individual (s) whose conduct is the subject of the complaint ("the Adverse Party")
 - a notice of the filing of the complaint
 - an invitation to respond in writing to the complaint
 - a copy of these Grievance Procedures
- d) If deemed necessary by the TWSA Chairman, notify the TWSA Board and the Executive Officer of the AWWF and supply each with a copy of the complaint.

Investigation of the Complaint:

The complainant, the adverse party and other persons having information related to the subject matter of the complaint shall be available in connection with the TWSA investigation and shall cooperate in the collection of all relevant documents and information and conduct interviews if necessary..Failure of any party to cooperate may be commented upon in any future hearing.

Resolution of the Complaint:

Following the investigation, the TWSA Chairman, or his / her designee, may attempt to resolve the dispute to the satisfaction of the parties. Any agreed upon resolution must include the written acknowledgement by the parties of that resolution, or where it is deemed not necessary by the TWSA Chairman for written acknowledgement then verbal acknowledgement by both parties to the satisfaction of the TWSA Chairman, or his / her designee will be deemed sufficient
The agreed upon resolution along with the written acknowledgement may be sent to the TWSA Board of Directors if the TWSA Chairman deems this necessary.

Decision and Penalties:

If the TWSA Chairman and or his/her designee, is unable to resolve the dispute, the matter shall immediately be referred to the entire TWSA Board of Directors where a vote by majority will decide the course of action;

- a) In an extreme case the Board may recommend revoking the Members membership
- a) If the Member who is the subject of the complaint requests an appeal through the Appeals and Grievance Procedures then the follow will apply.

Appeals and Grievance Procedures:

Any decision of the TWSA Board of Directors made pursuant to the TWSA Electronic Media / Code Of Conduct Policy, may be appealed if the member disagrees with the decision of the TWSA Board of Directors. A written notice outlining the reasons for the appeal by the member must be presented to the

AWWF Chairman within 30 days of receiving the decision handed down by the TWSA Board of Directors.

Upon receipt and validation of the Appeal and or Grievance by the Chairman of the AWWF, he will present all facts to the AWWF Board of Directors where the final decision will be binding by all parties and is not subject to further appeal.

31. National Team, Team Captain and Squad Selection Policy:

Teams and Reserves selected to compete in World Championships by the relevant selectors for World Championships will be announced at the Nationals Presentation Night in the year of the relevant Championship. Team Captains of International Teams are to be selected by the relevant selectors in consultation with the Chairman (2013)

32. Junior Squad Selection Policy:

Worlds Year (At The Nationals)

- 1) Pick a Junior World Team & Reserves for World Championships
- 2) Pick a Junior World Squad for the next World Championships (10 skiers)
And (April 2016)
- 3) Pick a Junior Development Squad (14 skiers) aimed at future World & Regional Championships. (April 2016)

Non Worlds Year (At The Nationals)

- 1) 1) Review and confirm the Junior World Squad for the next World Championships (10 skiers)
And
- 2) 2) Review and confirm the Junior Development Squad (14 skiers) aimed at future World & Regional Championships.

Depending upon the numbers of eligible skiers available for selection it is recommended that the junior world squad should be made up of the 5 best males and the 5 best females. Preference will be given to three event skiers, however this does not mean a one or two event skier will not be included in the squad. The squad is selected each year at the Nationals, therefore the squad selected through the worlds year (at the Nationals) may not necessarily be the same squad selected at the following non worlds year (at the Nationals). Being selected in this squad does not preclude another skier from being selected on the world team.

Depending upon the number of eligible skiers available for selection it is recommended that the junior development squad should be made up of 14 skiers with a maximum of 4 male and 3 female skiers or 4 female and 3 male skiers who are eligible for 1 more junior worlds and the remaining places will be filled with skiers who are eligible for selection of 2 or more junior worlds. Preference will be given to 3 event skiers, however this does not mean a 1 or 2 event skier will not be included in the squad.

The squad is selected each year at the nationals, therefore the squad selected during the worlds year (at the nationals) may not necessarily be the same squad selected at the following non worlds year (at the nationals). The overall intention of these respective squads is to acknowledge the skiing ability of these young athletes, which in turn should encourage them to strive towards their respective goals.

33. Selection of Selectors:

- (a) The AWWF Tournament Water Ski Australia Board will appoint selectors.

- (b) Selectors will be chosen for a two year term selected at a Board of Directors meeting prior to December in each Selection Year.
- (c) The Selection Panel is to consist of five (5) selectors
- (d) Nominations will be open to any current member of the AWWF/TWSA
- (e) The Board will have the power to co-opt a replacement selector.
- (f) Chairman of Selectors will be the Divisional Chairman or his appointee.

34. Selector Eligibility: (Oct 1997)

- (a) Current member of the AWWF/TWSA
- (b) Must be able to attend at least three (3) tournaments applicable to each Squad/Team selection.
- (c) Impartial & non-discriminatory application.
- (d) All selectors must be present at selection meetings unless sound reasons for non attendance exist, in which case those selectors unable to attend must lodge a proxy vote with the Chairman of Selectors.
- (e) If a selector, once selected, fails to meet the above criteria, the Tournament Water Ski Australia Board has the power to replace him/her as a selector.
- (f) All selectors must communicate all correspondence through the Chairman of Selectors only, and are not permitted to have direct communication with selected squad members in regard to the relevant team selection process for that team selected. (Oct 2018)

35. Team Manager and Coach:

- (a) The Team Manager is to handle all administrative matters, fund raising, ticketing, accommodation, bookings etc.
- (b) The Coach, when appointed, is to handle all skiing matters.

36. Australian Team Funding:

Subject to funds availability, Team funding priority is as follows: (Oct 2013)

- (a) Senior World Team (TWSA funding contribution \$6,000) Oct 2015(updated Oct 2017)
- (b) Junior World Team (TWSA funding contribution \$6,000) Oct 2015(updated Oct 2017)
- (c) Under 21 World Team (TWSA funding contribution \$3,000) Oct 2019
- (d) Asian / Australasian Team (TWSA funding Nil) Oct 2015 note: Funds provided by AWWF
- (e) World Games Team (TWSA funding Nil)
- (f) O35 World Team (TWSA funding contribution \$2,000) Oct 2015
- (g) Aussie/Kiwi Challenge Team (TWSA funding contribution \$2,000) Oct 2015

No funding will be allocated to fund reserves at World Championships, unless a team member is injured and the reserve is required to travel, then that skier will be funded. (April 2013)

37. World Event Funding:

(a) Officials:

Judges and nominated officials who have been appointed to officiate at the Open World Championships and U17 World Championships shall be entitled to a share of up to \$2,000 for any one Championship, with a maximum of \$1,000 per official. If more than two officials are selected then the \$2,000 is to be divided equally between those officiating. (April 2013) These funds are for travel expenses and in the case where the Officials travel expense is less than the maximum entitlement then the TWSA will pay the lesser of the two amounts. For an official to receive funding they must provide a travel receipt. The officials entitled funding is to be drawn from the TWSA Bank Account and does not form part of the team funding allocation. (Oct 2015) Officials must abide by the TWSA Code of

Conduct and all allocated funding for Officials will be paid at the completion of the event except for exceptional circumstances which will be at the discretion of the TWSA Chairman. (Oct 2013)

There will be no funding of Officials for any other Teams (Oct 2015)

(b) Team Members / Manager:

The TWSA allocated Team funding for World Events is to be distributed as follows with the Team Manager firstly allocating funds for Entry Fees, Accommodation, Familiarization, Uniforms and Local Transport with any balance of funds available to be divided equally between the Team Members and Team Manager.

Any external funds raised by either the TWSA Teams Funding Committee or other sources to be distributed equally between the Team Members or as instructed under a signed Policy & Procedures Document which must be available to all members on the TWSA website. This allows for external funds raised to be distributed to the Team which could see a Team Members receiving more than \$1,000 (Oct 2015)

38. Junior Team Selection Criteria: (Understanding The System)

BACKGROUND TO SELECTION REVIEW:

Team selection puts pressure on skiers and parents alike with their obvious desire to represent their country. Selection has always been an emotive process and each year we seem to have skiers and parents are disappointed when the team is announced. The intention here is to give some general guidance to help people understand the rules relating to the selection process. If this information is read and acted upon well in advance, it gives an opportunity to plan and work towards being selected. Please remember that these are general guidelines, not specific to any year or person. The selectors have a lot of factors to consider.

JUNIOR COMPETITION RULES:

To view the rules and policies that set the selection framework there is a section in the back of the IWSF tournament water ski rules, called 'Junior Competition Rules', you can find it in the table of contents. Australia has a selection policy and it is available on the AWWF website under 'Documents, Tournament, Miscellaneous'.

WHO SELECTS THE TEAMS?

The philosophy of the selection policy states that the objective is to select the best possible Australian Water Ski Team. We select teams, not individuals and the emphasis is on team scores, not individual scores. Currently Australia has a five person junior selection committee, headed by the chairman. The committee is responsible for the selection of the Aussie, Kiwi Team and the Under 17 Junior World Team.

TEAM SCORING:

Each federation may send up to six skiers, plus reserves to the Junior Worlds. Of the six skiers, a maximum of four of either sex is allowed. In team competition, the best three scores, men or women, in each event shall be accrued to obtain the team score. At Junior World Championships, the skiers are young and inexperienced, and it's a big event in a foreign country and the pressure is high. History shows that there is a good chance of a disappointing score; therefore backup scores are a very important consideration for the team selection. With a team of six skiers single and two event skiers have a better chance of being selected however as selectors will be looking for at least the best four scores (compared to what is considered to be the best score for each event from the rest of the world) the skiers who have two or three strong events have an advantage

Normally this will result in between five and ten skiers for the selectors to choose from. The first four spots in the team generally these spots go to strong three or two event skiers. The selectors then look at the strength and weaknesses of the team across the three events and how many male or female skiers are in the first four to select the last two spots a single event skier can fill one of these spots but they need to be significantly better than their competitors to gain selection or a skier could be selected to provide a backup score with backup scores Tricks are look at first then Slalom and Jump is the least important.

Whilst performance at L and RC tournaments is the main criteria used in selection other factors are also used in assessing skiers for the team, (see selection policy). For instance major factors include, but are not limited to;

CONSISTENCY:

A skier's ability to deliver a consistent performance especially at L and RC tournaments.

ABILITY TO HANDLE PRESSURE:

This will already be shown in the results submitted but will be a factor for the titled events where the level of pressure increases again.

PERSONALITY:

Selectors will look for the ability to blend into a team and to contribute to the overall wellbeing and spirit of the squad.

Because of the way team overall points are calculated, a skiers contribution to the team scores depends not only on their own score, but also on the bench mark set by the best skiers in the world at that time. The best team skier in each event will accrue 1,000 points towards their team score and thereafter all other competitors are scored points as a percentage of the best skiers score, for instance, if the best skier in tricks at the Junior Worlds tricks a score of 7,000 then they will receive 1,000 team points, if the second best score is 6,500 then that competitor will receive 928 team points and if your score is 4,000 then your team will receive 571 points as opposed to the winning score of 1,000 points. During the selection process the selectors use their judgment to assess the likely best score in the tournament Based on the best scores posted by eligible skiers around the world in the period leading up to the tournament and the Junior World tournament history. This means that a skiers selection can be affected by either an outstanding skier or group of skiers, which would drive his or her team score down, or a relative paucity of quality skiers in that year, which would improve his or her team score. This affect occurs across the gender barrier. A very high bench mark for boys will have the affect of raising the chances of a girl being selected because there are fewer girls and because the standard for the girls tends to be lower, a good girl skier sometimes has an advantage.

CONCLUSION:

To be selected onto an Australian Junior Team is to join a very exclusive club. If the selection is 2-4 across the genders, you may have to be the best or second best in Australia to be selected. To be reasonably sure of selection you will want to be the best boy or best girl or the better of the second best girl and second best boy in terms of team score. If you are a solid three eventer and are close to those three you have a chance at the fourth spot, especially if you fill a gap and if you are a strong single event skier you have a chance of filling the fifth or sixth spots. Remember also that we do select reserves in case of injury.

Good luck and whatever happens keep skiing – enjoy skiing and have fun!

39. Team Agreement and Code of Conduct:

THIS Agreement made the _____ day of _____, 201_ between Tournament Water Ski **Australia** which is a Division of the Australian Waterski and Wakeboard Federation, a Corporation incorporated under the laws of the Australian Capital Territory hereinafter referred to as the AWWF, and this named Division, being Australian Waterski and Wakeboard Federation Tournament Division, AWWF TD, and hereafter known as Tournament Water Ski Australia (TWSA).

AND (name of team member) _____

OR

AND (name of team manager / official) _____

Hereinafter referred to as the Team Member whose address is;

ADDRESS _____

NAME OF COMPETITION _____

LOCATION OF COMPETITION _____

And the Athlete / Team Members parent or legal guardian if a minor whose address is hereinafter referred to as "Parent"

NAME OF PARENT / LEGAL GUARDIAN _____

This agreement is entered into between the parties jointly and severally, as follows herein. Whereas Tournament Water Ski Australia is a Division of the AWWF which is an incorporated body composed of Divisions throughout Australia, dedicated to the advancement and promotion of the sport of water skiing (or its named divisions) in Australia and is the recognised National Governing Body (NGB) for competitive water skiing (or its named derivatives as defined by the AWWF) and is recognised as the representative governing body for Australia by the International Waterski and Wakeboard Federation, hereinafter sometimes referred to as IWWF.

AND WHEREAS, as part of its activities, the TWSA organises and manages the Water Ski Teams (hereinafter referred to as the "Australian Teams") to represent it and Australia in water ski competitions throughout the world;

AND WHEREAS, the above named party has been duly selected by the TWSA in accordance with its Selection Policy, bylaws, rules and regulations to be a member of the Australian Team and is eligible to partake fully in the program designed for the Australian Team by the TWSA and its officers;

AND WHEREAS, the parent and the Team Member wish to relieve the TWSA of all liabilities arising out of the Team Members participation as an Australian Team Member or otherwise in any activities of the TWSA

AND WHEREAS, both the Team Member and the Parent fully appreciate the risk inherent to the Team Member's participation in water skiing activities and competitions whether sponsored by the TWSA or otherwise and both nevertheless fully concur in such participation as a member of an Australian Team, accept the risk involved in water skiing competition and hereby, for their self, heirs, executors and administrators, release and forever discharge the TWSA, AWWF TD, and AWWF its agents, servants and all TWSA, AWWF TD and AWWF representatives connected with trips to and from competitions in any required tournament or activity , of and from any and all rights, claims, demands and actions of any and every nature whatsoever that may occur, for any and all loss, damage or injury sustained by person or equipment, before, during and after the said tournament or activity trip.

AND WHEREAS, the Team Member and the Parent grants to the TWSA the right to use any photographs, television, video or motion pictures taken during or in connection with the World Championships, Regional Championships or any other tournament or activity in which the Team Member participates as a member of the Australian Team for the purpose of news, tournament television productions, tournament promotion or promotion of the sport or fund raising by the TWSA,

provided that any other commercial use of such images would require the consent of the Team Member.

AND WHEREAS, it is understood that in the construction of this agreement, the feminine gender shall be substituted for the masculine, the plural for the singular and the singular for the plural where such substitution shall be required by the context of this agreement.

NOW THEREFORE, in consideration of the mutual promises and other valuable consideration, which is acknowledged by all parties herein, the parties hereto agree as follows:

- 1) The parties hereto confirm and adopt the aforesaid recitals;
- 2) The Team Member agrees that acceptance of a place on an Australian Team involves a commitment to compete and or participate in the World Championships, Regional Championships (all the designated event(s) for the Australian Team)
- 3) The Team Member agrees to participate fully in all official team training camps as determined by the TWSA;
- 4) The Team member agrees to use or wear equipment required to be utilized by all competitors in the competition (such as skier bibs, ski lines and boats) regardless of personal sponsorship conflicts. The Team member also agrees to wear the appropriate Team uniform as designated by the TWSA and or the Team Manager from time to time during the competition period, regardless of personal sponsorship conflicts. Team uniform is meant to include formal wear, blazers, tracksuits, bathing suits and similar items provided by the TWSA for the use by the Australian Team, and may include sponsor identification and advertising by the sponsor provided that such clothing is endorsed by the TWSA, no personal sponsors identification or advertising is permitted by individual Team Members on any such team clothing. The TWSA will allow the Team Member to use personal sponsors identification and or advertising on any specified personal competitive equipment (such as skis, vests, wet suits and gloves);
- 5) The Team Member covenants and agrees to safe guard the Team Blazer if hired from the TWSA and shall not lend, sell, or trade the Team Blazer without the specific authorization of the offices of the TWSA and shall return the said blazer in a suitable condition by post or other recognized means of delivery to the office of the TWSA. In the event that the Team Blazer is not returned to the said office or is returned in an unsuitable condition then the Team Member shall pay to the TWSA a sum equal to the full replacement value of the Blazer. If the Team Member is suspended or expelled from the Australian Team, such clothing will be returned by him to the appropriate official of the TWSA on request.
- 6) It is understood that the Team Members selection to an Australian Team obligates him to compete and or participate in the World Championships, Regional Championships (or the designated event(s) or activities for the Australian Team). Any Team Member who, without good cause, abandons his Australian Team position or who is dismissed from the team because of violation of any terms of this agreement prior to the conclusion of the World Championships, Regional Championships, (or the equivalent), will be held liable to repay the TWSA for all or part of the expenses incurred by the TWSA on his behalf in connection with his participation in the World Championships, Regional Championships, (or the equivalent);
- 7) Each Team Member shall ensure that he is completely familiar with AWWF and IWWF competition and eligibility rules, which are available through the office of the AWWF;
- 8) Failure to abide by this Agreement may result in suspension and or expulsion from the Team. Suspension in this Agreement refers to the temporary loss of team membership privileges, whereas expulsion refers to the complete termination of a Member's association with an Australian Team. The

authority to enforce complete termination of the team member rests with the following parties: Team Manager; and TWSA President & Board of Directors. Suspension may be invoked at a competition venue and or in transit to or from a competition or activity by the Team Manager or TWSA President.

- 9) This suspension will revoke an individual's rights to the privilege of Team Membership including all reimbursable expenses and the return of any subsidies already paid. In cases where the Team Manager or TWSA President has initiated the suspension, the process detailed in the Code of Conduct document shall be implemented.
- 10) Drug Testing may occur prior to, at or after National and International competitions. By agreeing to participate as a member of the Australian Team, you are consenting to be subject to a drug test and if found to be positive, the penalties thereof.
- 11) The Team Member acknowledges and agrees that Australia's water ski teams are highly visible elements of the sport and the TWSA, each Team Member is viewed as an official representative of the TWSA, the sport and Australia. The personal conduct and attitude of a Team Member are a reflection of the values and standards with each Team Member brings to the sport. A team member's personal conduct and attitude is to be of the highest standards.
- 12) The Team Member agrees to travel and participate as a representative of the Australian Team . Knowledge of and compliance with the expectations outlined herein are an integral part of this agreement. Each Team Member by affixing his or her signature hereto covenants and agrees to abide by each provision of this agreement. The following specific guidelines are promulgated and agreed to by the Team Member as standards by which the Team Member will conduct themselves while a member of the Australian Team; Specifically;
- 13) Flag Bearer at World Championships and Regional Championships:

The flag bearer at a World Championships or Regional Championships shall be the Team Captain or if he or she declines then an elected team member or reserve which shall be determined by a majority vote of all team members including reserves. The flag bearer of a team march in either an opening or closing ceremony can only carry the Australian Flag, any other team member in the march can display the aboriginal flag which is to be draped around their neck only and not supported by a pole. Any Australian team member being presented medals either on or off a podium shall be permitted to have the Aboriginal Flag draped around their neck only, but must also be holding the Australian Flag if available in front of themselves. In all official ceremonies flags to be used on flag poles are to be the Australian Flag only. A skier wishing to display the Aboriginal Flag must give a minimum of one hours prior notice to the team manager before doing so. In the event the host country organisers insist on a non team member being the flag bearer then the Australian team will decline to partake in the march. Any contravention of this policy will be seen as contravening the Code of Conduct. (April 2017)

CODE OF CONDUCT

As a Team Member I Agree to:

- a) General Conduct: Each Team Member understands that a Team Member represents the Team, the TWSA and Australia. General conduct when traveling, eating in restaurants and while lodged in hotels should always reflect this responsibility. Team Member agrees to respect and acknowledge others' customs, accents, languages and mannerisms.
 - b) If a complaint is necessary when traveling on a public conveyance, in a hotel or eating in a public place, Team Members agree to speak to the designated person in a respectful and considerate manner.
 - c) Abide by the judgments of officials and all competition rules and to cooperate with officials, coaches and fellow competitors to ensure fair competition treating all with respect and dignity.
 - d) Follow all lawful directions as issued by the TWSA, the Team Manager or respective divisional board.
 - e) Act in a sportsmanlike manner consistent with the spirit of fair play and responsible conduct.
 - f) Avoid criminal behavior and acts including the mischievous damaging and vandalising of personal, private and public facilities or property on and away from the venue.
 - g) Not use any medication or substance on the International Olympic Committee prohibited substances and methods list and not to use substance or procedures in violation of the ASDA National Anti-Doping Program or AWWF Anti Doping Policy.
 - h) Refrain from exhibiting drunkenness and from using recreational drugs or prescription medication in a non prescribed manner.
 - i) Refrain from conduct detracting from my ability or that of my team mates to attain peak performance
 - j) This provision applies to Team Members under the age of 18 (or as dictated by local laws if more stringent): Refrain from the use or possession of alcoholic beverages, tobacco products or drugs while in the custody of the Team Manager, Coach, or their designee, or while travelling to/from team sponsored events.
 - k) Refrain from purchasing or providing alcoholic beverages to persons under the age of 18, while at or travelling to/from team sponsored events, including all hours between scheduled event activities.
 - l) Refrain from loaning my identification credentials to underage athletes.
 - m) Verbally abusive, disrespectful, offensive, racist or sexist behavior.
 - n) Being late for curfew, or being late or absent from an official event activity (camp, seminar, meeting, training or competition)
 - o) Unsportsmanlike conduct.
 - p) Public disturbance or nuisance.
 - q) Failure to follow the dress code as designated by the Team Manager, at an official event or activity
- 14) It is acknowledged by all parties to this contract that the Team Member may have contractual obligations with industry sponsors, it is understood and agreed that a Team Member participating in a Team event may not perform duties for a sponsor during

official Team practice, the event, official ceremonies, and during any appearance as a representative of an Australian Team without advance permission of the TWSA Executive or the Team Manager. The Team Member agrees that any request to perform such activities from an industry sponsor will be referred to the TWSA Executive Director and/or the Team Manager.

- a. Team Member understands and agrees to abide by all regulations of the IWWF which prohibit any sponsor promotion when accepting awards at World or Regional Championships.
 - b. Team Member understands and agrees that sponsorships for Australian Teams may be arranged by the TWSA. In these cases it is understood and agreed that the Team Member is not asked to endorse a product, nor is a Team Member individually sponsored. Only the "Australian Team" as an entity of the TWSA is sponsored.
- 13) The Team Member is a representative of the TWSA and Australia, Team Member covenants and agrees to the following dress code while engaged in any team activity;
- a. Clothing will always be neat and clean. Selection of clothing to wear will be done with due consideration to the surroundings and customs and acceptable to the time and locale, shoes should be clean and polished. The Team Member explicitly agrees that the opinion and decision of the Team Manager shall be controlling, and that the Team Member will abide by any and all directions for change initiated by the Team Manager.
 - b. Dress during travel may be casual. When travelling as a Team and when Team dress is available, Team Member agrees, at the direction of the Team Manager, to wear designated Team clothing
 - c. Team Member agrees to wear the official Australian Team Uniform during opening ceremonies, closing ceremonies, banquets, at other official functions and at any other time as directed by the Team Manager.
 - d. The TWSA will provide and fit all Team Uniform items. The parties agree that the wearing of Team Uniform items is restricted to Team Members and support staff as identified by the TWSA Board. Team Uniform items may only be worn when the Team Member is representing Australia at an official function approved by the TWSA. Team Uniform items, although in the possession of Team Member, remain the property of the TWSA and are subject to recall and return to the TWSA if so required.
 - e. The TWSA will identify Uniform items to be worn at various Team functions and the Team Member herein agrees to abide by the directions issued by the TWSA and or the Team Manager.
- 14) Physical Conditioning and Personal Health: Physical conditioning of Team Members is recognised as an important element of championship athletic performance. Team Member herein agrees to actively participate in an off-water training and conditioning program and to report to the Team Coach or other designated leader in excellent physical condition, prepared for world class level competition. A Team Member who becomes ill or whose health status changes because of pregnancy or other physical condition, at any time prior to or during the event for which the Team Member has been selected, agrees to immediately notify the Team Manager of the health condition.
- 15) Drug Testing: Team Member acknowledges and understands that some medication can cause an adverse reading in the event of drug testing. It is the Team Members' responsibility to review and understand the ASADA drug education material concerning testing, types of drugs, banned drugs and allowable medications located at the Australian Sports Anti-Doping Authority at www.ASADA.gov.au

or on the International Waterski & Wakeboard Federation at www.iwsf.com/antidoping/webpageinformation10.htm and the AWWF Anti Doping Policy at http://www.awwf.com.au/index.php?option=com_docman&task=cat_view&gid=182&Itemid=26 . The Team Member agrees to consult with the Team Manager concerning any questionable medication prior to taking such medication. The Team Member agrees and understands that use or abuse of any illegal controlled substance at any time while a Team Member will be the basis for such Team Member being dismissed from the team. By signing this document you have reviewed and understand the drug policies and educational material contained in the Australian Sports Anti-Doping Authorities, AWWF and IWWF's websites listed above.

- 16) Invitations to Tournaments and Other Activities: The Team Member understands and agrees that any invitation to participate in approved tournaments or other activities as a representative of an Australian Team must be approved by the TWSA Executive prior to any such participation.
- 17) Travel and Accommodations: Team Member understands and agrees that the TWSA or Team Manager will arrange round-trip transportation between a Team Member's home state capital and the official training camp, and or tournament venue. The Team Member understands and agrees that Team Members will travel as a group where possible to all tournaments. Adult Team Members may request a change of their return transportation in favor of an alternate date. Parent(s) of a minor Team Member may request a change for that minor's return transportation.
- 18) Foreign Travel Requirements: The Team Member and or responsible parent or guardian is responsible for having an up to date Australian Passport, visas and other documents which are required for entry into various countries. All costs of the above documentation will be borne by the Team Member. Team Member also understands and agrees that he or she will seek medical advice about immunization requirements at least twelve (12) weeks prior to travel to a foreign country, and will bear the expense of any required immunisation.

TEAM MANAGER

- 19) Appointment- From nominations received from State Divisions or individual applicants and voted on by the TWSA Board
- 20) Provide a written report to each Australian Meeting on all activities pertinent to the Australian Teams as follows:
- 21) Provide an annual written report to the TWSA for submission to the Australian Sports Commission as per the criteria detailed by the AWWF office.
- 22) Promote the Australian Team and obtain grants, sponsorship, and organize fundraising which will help towards overseas travel and training expenses for the Australian Team at World and Regional Championships.
- 23) Provide budgets current and future on costs to be incurred at World or Regional Championships including training schools.
- 24) Keep records of tournament scores and progress performances of all squad members.
- 25) Provide financial statements of income and expenditure incurred for World or Regional Championships.
- 26) Arrange all uniforms for the Team Members, Officials, Reserves and Independent Skiers.
- 27) Co-ordinate the travel arrangements to the World or Regional Championships.
- 28) Co-ordinate the accommodation requirements for the Team Members at World or Regional Championships.
- 29) The Team Manager has the authority to obtain sponsorship for all uniforms, wetsuits ,travel etc and make all Team Members adhere to the sponsorship contract with regard to promotion of the sponsored items. The sponsorship contract must have the approval of the TWSA Board.
- 30) The Team Manager, with the approval of the TWSA Chairman & Board, may withdraw a Team Member from representing Australia if that member does not fulfill his obligation to the TWSA and

Australia as a result of unsatisfactory behavior or refusing to abide by reasonable requests made by the Team Manager.

- 31) The Team Manager will uphold his responsibilities to manage the Team in accordance with this agreement and is subject to the same penalties as a Team Member.

IN WITNESS WHEREOF, the Parties in the Agreement duly execute this Agreement.

TWSA Representative:

BY: _____ DATE: _____
TEAM MANAGER

BY: _____ DATE: _____
TEAM MEMBER

BY: _____ DATE: _____
PARENT (If Team Member is a Minor)

BY: _____ DATE: _____

40. Australian Team Code of Conduct Disciplinary, Appeals and Grievance Procedures:

Introduction:

These procedures will be followed when a member of the Team is accused of a violation of the Team Agreement & Code of Conduct Policy. These procedures are a component of the Code of Conduct and are established to ensure a fair, equitable, independent hearing, appeal and grievance procedure.

Filing a Complaint:

Any member of the Team, Team Staff, support staff or official delegation (the complainant) may file a complaint with the TWSA Chairman relating to any dispute arising under the Team Agreement & Code of Conduct Policy. A complaint must;

- a) Be submitted in writing or by electronic transmission (facsimile or email) to the Chairman of the TWSA
- b) Be signed (electronic signature is acceptable)

- c) Include a concise statement of the alleged grounds of noncompliance, breach of the Team Agreement & Code of Conduct or the nature of the dispute and the actions taken by the complainant as of the submission date.

Processing the Complaint:

Upon receipt of the complaint, the TWSA Chairman or his / her designee, will promptly;

- a) Begin an investigation into the complaint.
- b) Send the complainant a notice acknowledging receipt of the complaint and a copy of these Grievance Procedures.
- c) Send to the individual (s) whose conduct is the subject of the complaint ("the Adverse Party")
 - a notice of the filing of the complaint
 - an invitation to respond in writing to the complaint
 - a copy of these Grievance Procedures
- d) Notify the TWSA Board and the Chairman and Executive Officer of the AWWF and supply each with a copy of the complaint.

Investigation of the Complaint:

The complainant, the adverse party and other persons having information related to the subject matter of the complaint shall be available in connection with the TWSA investigation and shall cooperate in the collection of all relevant documents and information and conduct interviews if necessary. Failure of any party to cooperate may be commented upon in any future hearing.

Resolution of the Complaint:

Following the investigation, the TWSA Chairman, or his / her designee, may attempt to resolve the dispute to the satisfaction of the parties. Any agreed upon resolution must include the written acknowledgement by the parties of that resolution. It is understood that when a complaint is filed during an official competition or activity the Team Manager and or Team Coach, or their designee shall have (upon consultation with the TWSA Chairman if readily available) sole and absolute authority to evaluate the complaint and impose those penalties deemed appropriate so long as remedies / penalties are within their level of authority. The agreed upon resolution along with the written acknowledgement shall be sent to the TWSA Board of Directors for approval.

Decision and Penalties:

If the TWSA Chairman and or his/her designee, is unable to resolve the dispute, the matter shall immediately be referred to the entire TWSA Board of Directors where a vote by majority of any one or more of the penalties indicated in the Team Agreement & Code of Conduct Policy shall be deemed final, unless;

- a) If the Team Member who is the subject of the complaint requests an appeal through the Appeals and Grievance Procedures.

Appeals and Grievance Procedures:

The TWSA Team Agreement & Code Of Conduct Policy and Grievance Procedures apply when the event is an International event where Team Members are selected to represent Australia at International tournaments.

Any decision of the TWSA Board of Directors made pursuant to the TWSA Team Agreement & Code Of Conduct Policy, may be appealed if the athlete disagrees with the decision of the TWSA Board of Directors. A written notice outlining the reasons for the appeal by the athlete must be presented to the

AWWF Chairman within 30 days of receiving the decision handed down by the TWSA Board of Directors.

Upon receipt and validation of the Appeal and or Grievance by the Chairman of the AWWF, he will present all facts to the AWWF Board of Directors where the final decision will be binding by all parties and is not subject to further appeal.

41. Team Blazer & Team Uniform:

Uniform Policy for Australian Tournament Water Ski Teams

All Tops including Polo Shirts, Tracksuit Jackets etc are to have the WAWA Logo on the left or right hand side sleeve and the Sport Australia Logo on the right or left hand side sleeve. The Tournament Water Ski Australia Logo is to be shown on the front of the Polo Shirts & Tracksuit Jackets etc. The rear of the Polo Shirts & Tracksuit Jackets is to have the wording "Australia". Any change from the below format must be approved by the TWSA Chairman.

Australian Team Uniform for the Open, Junior and U21 World Championships

Team Blazer

The Team Blazer will be dark navy blue with the Australian Coat of Arms and details of the Championships on the chest pocket. The TWSA has 14 Team Blazers for sale at \$200.00 each or can be hired thus enabling a consistent style and colour for each Team Member. Hire fees are \$300 for Men and Women's with a \$200 refund upon its return. All returned blazers must be in good order for the refund to be refunded.

Jacket

The jacket is specific for Open, U21 and Junior World teams only. This ensures that selection to the elite teams is recognised. The jacket will have the Coat of Arms, Australian Water Ski Team, TWSA, Sport Australia and WAWA logo.

The Open skiers will have their number embroidered on the jacket and polo tops.

The requirement of a team jacket will depend on the climate and location of the tournament.

Competition Polo (Compulsory)

The polo top will be selected by the manager to and may have the venue and year and must have green and gold in its design.

Shorts (Compulsory)

These are a common style shorts (youth ladies and men's for all teams).

Other items are available but are not compulsory.

Australian Team Uniform for the Over 35 World Championships

Jacket

(Must be different to Open, U21 and Junior team jacket) The jacket will have the Coat of Arms, Australian Water Ski Team, TWSA, Sport Aus and WAWA logo.

Competition Polo (Compulsory)

The polo top will be selected by the manager to and may have the venue and year and must have green and gold in its design.

Shorts (Compulsory)

These are a common style shorts (youth ladies and men's for all teams). Other items are available but are not compulsory.

Australian Team Uniform for the Oceania Championships and Aussie Kiwi Challenge- this uniform is to be specific to these events and not be the same as any world team.

Jacket.

The jacket will have the Coat of Arms TWSA, WAWA , Sports Australia logos and Australian Waterski Team, AUSSIE KIWI CHALLENGE or OCEANIA CHAMIONSHIPS- depending on event.

Competition Polo (Compulsory)

The polo top will be selected by the manager and will have the venue and year. It is required to be purchased each year.

Shorts (Compulsory)

These are a common style shorts (youth ladies and men's for all teams). Other items are available but are not compulsory.

Australian Team Uniform for the University World Championships

UniSport Australia organise a generic uniform for all university sports teams. Currently the University Worlds is scheduled every 4 years. This uniform will be addressed as required.

Australian Skiers for the World Games

As the World Games selection is controlled by rankings. This uniform will be addressed as required.

Other Information regarding Orders

The preferred supplier is SR Sports. Scott Reardon at SR Sports has the set up for all the logos and designs for the different uniforms. He is able to take small orders for new members of subsequent teams.

Sponsors uniforms

These may only be worn prior to the tournament commencing.

Supporters

It is recommended that supporters wear the suggested polo top/singlet and shorts. Please note that for Open, U21 and Junior World Team supporters:

Support staff and family will not be permitted to wear the official team uniform and any such apparel that they do wear shall not include the Australian Coat of Arms, the Sports Aus Logo or the WAWA Logos and shall be a different style and colour differentiating them from the World team members. (recommended wording for non team members on T shirts and polos FRONT "Tournament Water Ski Australia" REAR "Team Supporter" (Policy Item #50 April 2017)

42. Election of TWSA Board Members:

Nominations each odd year prior to the AGM will be called for by the TWSA Secretary for all Board positions except the TWSA Chairman & Treasurer.

Nominations each even year prior to the AGM will be called for by the TWSA Secretary for the positions of Chairman & Treasurer.

The TWSA Secretary has full voting rights on the Board.

Tournament Water Ski Australia Terms of Delegation:

- (a) **Terms of Delegation.** The TWSA Board will function as a Committee of the AWWF Board in accordance with the AWWF Division Terms of Delegation issued as a Regulation pursuant to AWWF Constitution Rules 13.2 and 39.
- (b) **Committee Structure.** The TWSA Committee shall consist of:
- Chairman
 - Vice Chairman
 - Secretary
 - Treasurer
 - Six (6) Directors being:
 - Technical
 - Junior Development
 - Coaching
 - Club/Sites Development
 - Marketing & Media
 - Judging
- (c) **Term of Appointment.** Each Director shall be appointed for two years from date of election at the relevant AGM and shall be on a rotational basis as detailed below. Board Members who are elected midterm to fill a casual vacancy shall be appointed for the remainder of the two year term for that position. (April 2015)
- (1) Chairman and Treasurer to be elected each even year.
 - (2) All other Board Members to be elected each odd year.

43. Nationals Host Obligations:

Listed below are the obligations required of the Host club to hold the National Championships.

1. To provide a dual site capable of conducting a 2 round tournament over 5 days, and the site must also be capable to accommodate the expected number of skiers, eg (2011 - 160 skiers) (2016 – 220 skiers)
2. Homologated slalom and jump courses
3. Trick course
4. Jump ramp with fibreglass deck and meets IWSF World Rules regarding height, length, width, angle and flatness.
5. 2 X Accredited boats of each model being used (in consultation with TWSA Chairman and Technical Director)
6. Site suitable to handle spectators – approximately 100 spectators minimum.
7. Weatherproof judges tower approximately 3 meters above water level, centrally located in the centre of the slalom, jump and trick course.
8. Provide end course video for slalom events.
9. Starting dock suitable for judges and officials to board boats without walking on deck of boats.
10. Provide slalom start/finish gate video (where possible)
11. Video jump measure. (Sept 2011)
12. Trick judging infrastructure (boat to shore video or equivalent, video timing).
13. Scoring software (Emmanuelle Lion).
14. Jump computers.
15. Scoring computers. (Sept 2011)
16. Supply Tournament Director. He/she is responsible for complete operational running of the event in consultation with the Chief Judge. This includes course repairs and maintenance, changing jump ramp heights, changeover of judges on slalom towers etc.
17. Supply Safety Director. The Safety Director must review the TWSA Tournament Safety Manual in the Policy Administration & Rule Book Item # 66
18. Supply person qualified in First Aid and also a stretcher and First Aid kit. Need to have safety plan to include call out of Ambulance.
19. Supply jumper safety person and spinal board in jump event.
20. Person to handle the refueling and cleaning of boats.
21. Person to look after putting up sponsors banners.
22. Provide at least twelve two way radios.
23. Provide two slalom towers located in accordance with IWSF Tournament Technical rules.
24. Supply all stationary re: results, start lists, judges sheets for slalom, jump and trick.
25. Photocopier and printer.
26. Provide slalom and jump ropes and handles (as per Australia & World Rule 10.04)
27. Provide handle measuring device.
28. Provide fuel for boats.
29. Arrange welcome and presentation nights including MC.
30. Supply secure ski storage.
31. Arrange sponsorship.
32. Supply information bulletins re: accommodation, cost of functions etc.
33. Provide 2 suitable pick up boats with outboard motors. Flat bottoms preferred.
34. Toilet facilities.
35. PA system.
36. PA announcers (at least two).
37. On site catering.
38. Area for state tents.
39. Notice boards.
40. Nationals clothing.
41. PR.

42. On site technical support.
43. Include ASC Logo on all Programs etc. (see bottom of page).
44. The event organizers must supply 2 Homologated Light Weight Ropes (for use by the U10 Division)
The ropes must conform with the AWSA Standard (US Waterski Association) See Rule 10.04 in this book for specifications.
45. Team Managers Information Booklet (This booklet is to be given to all State Managers and can be downloaded from the TWSA Website under the Documents section)
46. The State to supply full coloured ropes (one colour only, not fleck ropes) where possible. (April 2017)
47. National Anthem to be played at the commencement of Welcome Night only. (March 2018)
48. Upon completion of National Anthem the Host State MC will read the "Acknowledgement of Country of the Traditional Owners" (March 2018)

TWSA will appoint: "But not fund expenses for, unless exceptional circumstances" (April 2011)

The TWSA Secretary will call for nominations from the States for the following Officials.

- Chief Judge (TWSA Chairman to appoint)
- Assistant Chief Judge (s) (TWSA Chairman to appoint)
- All other judges
- Nominations for Tournament Boat Drivers will be called by the TWSA Chairman who will, in consultation with the Host State, appoint a Chief Boat Driver.
The Chairman of the Boat Drivers Committee in consultation with the Boat Drivers Committee will then select all other Drivers from the nominations received. (maximum of 6 drivers)
- Homologator (TWSA Chairman in consultation with the State to appoint)
- Technical Coordinator (Sept 2011) (TWSA Chairman in consultation with the State to appoint)
- Chief Calculator (TWSA Chairman in consultation with the State to appoint).

TWSA will provide:

- Mail out of entry forms and collection of entry fees. All entry fees are retained by TWSA to fund trophies
- All trophies
- Assistance if required by the State to do the schedule of events (Sept2011)
- On site technical advice (and support where appropriate)

Boating Company will provide (when applicable):

State President's to contact the TWSA Chairman for details.

States will provide:

- Familiarization sets (see Item # 47)
- Start dock officials
- Pick up boat drivers

Nationals Tournament Action Plan (A guide to hosting the Nationals) Please refer to the AWWF website under Tournament Skiing click on TWSA Documents then Nationals Information.

44. Coaching Accreditation:

To hold a current TWSA Coaches Accreditation the 4 requirements are;

- 1) To be a current AWWF/TWSA member
- 2) To have a current AWWF /Australian Sports Commission Accreditation (3 parts)
 - (Part 1) Complete the online "Community Coaching General Principals" course with the Australian Sports Commission.
 - (Part 2) The completion of Sports Specific Course – One day in classroom with AWWF / (WAWA)

accredited presenter.

(Part 3) Complete 15 hours of coaching practice.

3) To have a Working with Children Police Check

4) To have a current TWSA recognised First Aid Certificate, to qualify the TWSA requires a minimum one day course, some examples are, but not limited to;

- a) Sports Medicine Australia
- b) OHS First Aid Certification
- c) St Johns First Aid
- d) Training Course Professionals
- e) First Aid Training Sydney

45. TWSA Free Ski Clinics: / TWSA Come & Try Day Participation Program & TWSA State Rebate Scheme:

TWSA FREE SKI CLINICS:

The purpose of these ski clinics is to introduce new skiers to the sport and also help improve the standard of those already in the sport but who have not reached an entry into the National Championships. Skiers that have already in the past competed at the National Championships would not be eligible to attend.

- Each State is granted 2 x two day TWSA Free Ski Clinics each year or the State may wish to opt to run a mix of one day events.
- The TWSA to fund a coach up to \$350 per day (The TWSA to pay the coaching fees direct to the coach)
- The TWSA to pay for Boat Fuel up to \$150 per day (The Club or State to pay for fuel and the TWSA will reimburse fuel expense upon receiving fuel receipts)
- The TWSA to fund travel expenses for each coach if necessary (we would utilise the nearest coach to that states proposed ski school site) (TWSA to reimburse the coach direct)
- Club or State to supply boat & driver at their expense.
- Club or State to billet & provide meals to coach.
- Skiers who have competed in any past National Championships are not eligible.
- The State body of the Tournament Division in consultation with its clubs will select a weekend for such a ski school, which will include a Saturday & Sunday or just one day if required. The total amount of students to attend each day will be at the discretion of the State or Club however a minimum of 6 each day is required to be eligible for the TWSA Bonus Rebate of \$500 per day.
- The proposed TWSA Free Ski Clinic will be placed on the National TWSA Calendar to be eligible for the TWSA Bonus Rebate Scheme.
- The TWSA Chairman in consultation with the State to select suitable coaches. If a Club or State wishes to have a particular Coach and their daily rate is in excess of \$350 then they will be required to fund the difference.
- Strictly no Fees or charges for participants skiing at these clinics.
- Clinics open to all ages but priority be given to juniors.
- The States Tournament Division is to select students to attend the ski school.
- The Organisers must submit a TWSA Participants Form to the TWSA Chairman which will list the Event Details and the contact details of all participants. . The Participation Form can be downloaded from page 34 of this document.

TWSA COME & TRY DAY PARTICIPATION PROGRAM:

Each State is granted 2 x one day Come & Try Days each year for Non AWWF members. This can either be a 1 day event, a 2 day event or two separate 1 day events.

The TWSA will:

- Pay up to \$350 per day for an accredited coach (TWSA to pay the coaching fees direct to the coach)
- Pay up to \$150 per day for boat fuel (receipts to be supplied) (The Club or State to pay for fuel and the TWSA will reimburse fuel expense upon receiving fuel receipts)
- Pay \$150 per day to the Club / State for a boat hire fee (receipts to be supplied) TWSA to reimburse the Club or State for Boat Hire upon receiving receipt)
- Pay travelling expenses for the coach (TWSA to pay direct to coach)

The Host State will:

- be responsible to collect and pay the AWWF \$10 per person Bulk Membership fee (If held as a 2 day event the \$10 covers both days)
- be required to accommodate the coach if necessary and look after the coach.
- enter on the TWSA Calendar at the beginning of the season all Come & Try Days to be eligible for the TWSA Bonus Rebate Scheme
- submit a TWSA Participants Form to the TWSA Chairman which will list the Event Details and the contact details of all participants. . The Participation Form can be downloaded from page 34 of this document.

The total amount of students to attend each day will be at the discretion of the State or Club however a minimum of 6 each day is required to be eligible for the TWSA Bonus Rebate of \$750 per day.

TWSA STATE BONUS REBATE SCHEME:

- For a State to be eligible for the TWSA Bonus Rebate Scheme all TWSA Free Ski Clinics or State based Free Ski Clinics, TWSA Come & Try Days or State based Come & Try Days must be entered onto the TWSA National Calendar at the commencement of the Season.
- Each State that participates in TWSA Free Ski Clinics, or State based Free Ski Clinics where participants can be a mix of AWWF & non AWWF members (those that have competed at the Nationals Championships are not eligible to participate) will receive a \$500 TWSA Bonus Rebate per day.
- Each State that participates in TWSA Come & Try Days or State based Come & Try Days, where all participants are non AWWF members, (either Transitional or Full members are not eligible to participate) will receive \$750 Bonus Rebate per day.
- The \$500 & \$750 TWSA Bonus Rebate will be distributed regardless of how funding is achieved from the State in operating these programs. (Subject to funding availability the State will receive the Bonus Rebates over and above the allocated TWSA Free Ski Clinic Days and the TWSA Come & Try Days. (For instance if a State has its allocated 4 days of TWSA Free Ski Clinics it will receive a Bonus Rebate of 4 x \$500 = \$2,000 then has its allocated TWSA Come & Try Days it will receive a Bonus Rebate of 2 x \$750 = \$1,500 Plus if the State runs extra Free Ski Clinics or Come & Try Days it will receive further Bonus Rebates for each day they are held).

For Instance Programs can be funded by;

- The existing TWSA Free Ski Clinics Program
- The existing TWSA Come & Try Days Program
- State Government funded Grants
- State Tournament Division / Club funded Programs.
- To qualify the Program must be endorsed by the TWSA or State Tournament Division.
- The State must submit a TWSA Participation Form which lists the Event Details and all participant contact details, a minimum of 6 participants are required each day to qualify for the rebate. The Participation Form can be downloaded from page 34 of this document.
- State or Club operated Ski Schools, Clinics or Come & Try Days that are operated commercially where the participant pays a fee will not be eligible for either of the TWSA

Bonus Rebate schemes. (The only fee permitted is any AWWF Day Membership fee if required).

- The TWSA Bonus Rebate scheme will cease once the maximum yearly TWSA budget has been reached. This will be determined by the States who are first to submit to the TWSA Chairman the required completed TWSA Participation Forms and the maximum rebate is reached.
- The TWSA Rebate Scheme is subject to change or modification at any time at the discretion of the TWSA Board.

• PLEASE SEE CLINIC PARTICIPATION FORM NEXT PAGE:

TWSA REBATE SCHEME PARTICIPATION FORM

STATE :	CLUB :				DATE :
SKIERS NAME	D.O.B	AWWF MEMBER YES / NO	PARTICIPATED IN SLALOM / TRICK / JUMP	EMAIL ADDRESS	PHONE NUMBER

46. TWSA Board Financial Delegation:

The Board has the authority to expend funds as deemed necessary to Australian Teams and to expend up to \$10,000.00 for any other items. Such expenditure to be reported on the financial statement at the AGM.

47. Nationals Familiarization Sets:

The host state will have control of the water to be used in the tournament from sunrise three days prior to the tournament until sunset on the day preceding the tournament. The tournament director will allow the host state to sell blocks of time to each team. Time is to be allocated by day to the teams in proportion to the number of skiers each team has in each event of the tournament. (A total of approx 12 minutes per skier per event over three days) The team manager will be notified of how much water time they have each day, four weeks before the Nationals. The team managers must confirm their acceptance of all or part of their allocation of water time together with payment at least three weeks prior to the tournament. The host state will allocate remaining water time proportionally to teams whose application has not been filled. No booking is to be accepted directly from an individual skier. An official schedule of familiarization will be circulated to the teams at least two weeks prior to the tournament. Each team will commence and complete their familiarization strictly at the time allocated on the schedule. Should delays occur for whatever reason during an allocated time the team affected will be reimbursed by the host state in proportion to the time lost. The team will only be allocated additional time if the schedule allows.

Familiarization sets are to consist of a boat similar to that to be used in the tournament towing a skier through the either actual course to be used during the tournament, or a course providing similar conditions. (Sept 2011)

48. Australian Ranking List:

- a) Two scores to come from the best two scores for the season.
- b) Divisions for Ranking List, U10, U14, U17, U21, O35, Open
- c) To be published after the National Championships
(Sept 2011)

49. TWSA Requirements for Clubs & States to Host L Class Tournaments:

The Chief Judge of each Tournament is to submit to the TWSA Judging Director or persons nominated by the Judging Director, a list of Judges that officiated at the Tournament also listing the events they officiated in. (Oct 2012)

TWSA requirements for Clubs & States to Host an L Class Tournament (amended April 2019)

- 1) To conduct an L Class 3 event tournament the majority of Judges must be rated with a minimum TWSA endorsed Level 2 Accreditation, and they may be supported by Level 3 Judges.

2) An L Class Tournament can be conducted in one, two or three disciplines of Slalom, Trick or Jump.

3) A Club or State must conduct an L Class Tournament with the appropriate Accredited Judges, however to have their skiers scores validated a list of the Tournament Judges must be forwarded by the Tournament Chief Judge to the TWSA Judging Director who will verify that the appropriate qualified Judges have officiated.

4) The minimum level of Judges required to conduct an L Class Tournament are:

Continued next page:

Slalom:

Option 1:

One Boat Judge (Minimum level 2)

Four Tower Judges (Minimum two level 2 judges, one in each tower & two level 3 judges, one in each tower.)

Option 2:

One Boat Judge (Minimum level 2)

Two Tower Judges (Minimum level 2)

Two Gate Judges (Minimum one level 2 judge & one level 3 judge)

Option 3:

One Boat Judge (Minimum level 2)

Two Boat Video Judges (Minimum level 2)

Two Video Gate Judges (Minimum one level 2 judge & one level 3 judge)

Trick:

Option 1:

Five Video judges (Minimum three level 2 judges & two level 3 judges)

Option 2:

Three Video Judges (Minimum two(2) level 2 judges & one(1) Level 3 Judge) with immediate video review.

Jump:

One Boat Judge (Minimum level 2)

Two Water Judges (Minimum one level 2 judge & one level 3 judge)

Jump Video Judges (Minimum one level 2 judge & one level 3 judge)

(Oct 2012)

50. Team Uniforms at World Championships:

The team uniform including all apparel shall be for the sole use of Team Members, Independents, Team Manager and Team Coach only. Support staff and family will not be permitted to wear the official team uniform and any such apparel that they do wear shall not include the Australian Coat of Arms, the ASC Logo or the AWWF / WAWA Logo's and shall be a different style and colour differentiating them from the World team members. (recommended wording for non team members on T shirts and polos FRONT "Tournament Water Ski Australia" REAR "Team Supporter" (April 2017)

51. Officials Oath:

In the name of all judges and officials, I promise that we shall officiate in these National Water Ski Championships with complete impartiality, respecting and abiding by the rules which govern them, in the spirit of sportsmanship.

52. Athletes Oath:

In the name of all competitors, I promise we shall take part in these National Water Ski Championships respecting and abiding by the rules which govern them, committing ourselves to a sport without doping and without drugs, in the spirit of true sportsmanship, for the glory of sport and honour of our members and teams.

53. Boat OHS:

All tournament boats at National tournaments are to be fitted with a suitable canopy / bimini for the personal safety of boat drivers and judges. (April 2013)

54. Alcohol Policy:

The TWSA has a zero tolerance alcohol policy during sanctioned competitions and training schools / sessions for all participants with the exception of officials and or legal age participants who are bound by the same zero tolerance policy until such time as their on water activities have ceased. (Oct 2013)

55. Nominating for International Events for Officials & Drivers: (Protocol & Procedure)

The TWSA Secretary is to send the States notification for the members to nominate to the position of an official at an International event. Upon receiving notification by the designated closing date all nominations are to be forwarded to the TWSA Chairman for approval. All approved nominations will then be forwarded to the TWSA Secretary to be forwarded to the Technical Committee Chairman of the AAO Region. (April 2013)

56. O35 World Funding:

Each Team Member and Team Manager are entitled to a maximum of \$200 each for uniforms to a maximum of \$2,000 per Team. (Oct 2013)

57. World Event / Team Injury and Funding:

Funding to be increased by the TWSA in the event of an injury of a Team Member whilst the Team Member is overseas training for the event. The funds are to be increased proportionately to the same amount as to what the original Team Members were to receive for their airfare component. Any other additional expenses incurred by the Team due to the injured Team Member being replaced will be treated on a case by case basis.

58. National Radios:

The use of all radio listening devices during the National Championships is strictly restricted to Officials whilst officiating during the event. Non officials will not be permitted to use any such radio listening devices for the purpose of listening to scores or communication between officials. A member of a State and or his or her family member, friend or associate found contravening this will be subject to Rule A1.10 of the TWSA Rule Book.

59. Chief Judge & Team Managers Nationals Information Pack:

Please refer to the AWWF / TWSA website under Documents for the full information pack.

60. Australian TWSA Events:

All Australian Events that come under the control of the TWSA have priority of scheduling on the Australian Calendar and all other events and or tournaments including the Aussie Kiwi Challenge should not clash with the scheduled dates of these Australian Events as determined by the TWSA Chairman, unless it is seen as not having a conflict. Such Australian Events but not limited to are, the Australian Junior Masters, Australian Masters, Australian Open & National Championships. (April 2014)

61. Medal Eligibility at National Championships:

(a) Australian Citizen:

All Australian Citizens are eligible to win a medal at National Championships.

(b) Foreign Skiers:

Foreign skiers who have resided in Australia for a minimum period of 5 years are also eligible to win a medal at National Championships. Foreign skiers may be called on by the Chief Judge to show proof of their 5 year residency period. (Oct 2014)

62. AWWF/TWSA Tournament Driver's Program: Requirements for Advancement:

Rating / Level	Theoretical Clinics Req'd	Written Test Req'd	Practical Clinics Req'd	Practical Assessment Req'd	Required Competency	Driver Rating Requirements
Level 5 <i>(formerly Level 1)</i>	1	1	1	1	Beginner	<i>Non-tournament driver; event driver at practices, club events, and ski schools</i>
Level 4 <i>(formerly Level 2 interim)</i>	1	Yes	No	No	Average	<i>Event Driver at non-record tournaments (entry level tournament driver)</i>
Level 3 <i>(formerly Level 2)</i>	Above	Above	1	Yes	Good	<i>Chief Driver at non-record tournaments; or event driver at Record Tournaments</i>
Level 2 <i>(formerly Level 3)</i>	Above	Yes	No <i>(L3 Experience Required)</i>	Yes	Excellent	<i>Chief Driver at Record Tournaments, State Titles, Nationals</i>
Level 1 <i>(new IWWF level)</i>	Above	TBA	TBA	TBA	Superior	<i>IWWF International (World level) driver</i>

Steps to obtain a Level 5 Driver's rating (non-Tournament Driver, formerly level 1):

1. Attend a Level 5 theoretical clinic
2. Successfully pass the Level 5 written test

3. Attend a Level 5 practical clinic
4. Successfully pass the Level 5 practical assessment

Steps to obtain a Level 4 Tournament Driver's rating (formerly level 2 interim):

1. Attend a Level 4 theoretical clinic
2. Successfully pass the Level 4 written test

Steps to obtain a Level 3 Tournament Driver's rating (formerly full level 2):

1. Complete the steps above for a Level 4 Driver
2. Complete a practical clinic (can be in conjunction with or separate from a theoretical clinic)
3. Successfully complete a practical Level 3 on water review by an "endorsed" accreditor under tournament conditions

Steps to obtain a Level 2 Tournament Driver's rating (formerly level 3):

1. Gain acceptable experience as a Level 3 Tournament Driver to develop the required competency level
2. Successfully pass the Level 2 written test
3. Successfully complete a practical Level 2 on water review by an "endorsed" accreditor under tournament conditions

Steps to obtain a Level 1 Tournament Driver's rating (new level under implementation by IWWF):

1. The level 1, IWWF International (World's) level driver's program is currently under development

Notes:

1. *Advancement Program is intended to develop knowledge and practical experience, and includes written and practical assessments to ensure qualified drivers are available for all level of events. Drivers are to be tested in each discipline and can be rated as 1, 2 or 3 event driver for Level 4 and above.*
2. *Requirements for Level 3 and above are incremental to the previous level (i.e. - cumulative). Recognition of prior learning will be considered as the program is implemented.*
3. *To advance to Level 2 or gain Level 3 accreditation the driver will be required to complete an on water review by an "endorsed" accreditor (Gary Weidman, Leigh Southwell, Kevin Wiseman, Waldie Priekulis, Shane Coulter, Paul Ryan, Glen Martin, Nigel Sparrow)*
4. *Required Competency Criteria Includes:*
 - *Knowledge of Rules, Speed Control & Driver Duties*
 - *Practical experience (practice & tournament)*
 - *Proven performance*
 - *Safety*
 - *Boat Path (including end course video analysis)*
 - *Synchronisation with skiers*
 - *Speed control use*
 - *Attitude & response to feedback*
5. *Recognizing the transitional nature of the program during implementation, any exceptions to the above are subject to approval by the Chairperson of the TWSA Boat Drivers Committee*

63. TWSA Logos & State Divisions:

All State Divisions to promote the TWSA by including the TWSA logos on all official email correspondence, newsletters, media & marketing. (Choice of two logos to be used)

64. Stafford Scott State Membership Trophy:

At each Nationals Presentation Night the Stafford Scott State Membership Trophy and \$2,000 from the TWSA will be awarded to the State who has the largest percentage increase of membership to be calculated from the 15th of March each year.

65. Banned Drugs at World Championships:

There are certain cases available to athletes to obtain a “Therapeutic Use” exemption process through the Chief Medical Officer of the IWWF.

66. TWSA TOURNAMENT SAFETY MANUAL

DEFINITIONS:

Safety – “The Control of recognised hazards to attain an acceptable level of risk”

Risk – “Measure of the probability and severity of adverse effects”

PURPOSE:

Safety is everyone’s responsibility. It is “**Rule One**”. It is an attitude in which everyone assumes responsibility for their own equipment, safety and well being and looks out for the safety and well being of others as well. This safety manual identifies standards and procedures supporting the rule book. The Safety Director should rely on these and all available resources, as well as common sense and practical experience, in performing in the capacity of Safety Director. Changes to rules in the Rule Book that are used in this manual will be considered automatic changes to this manual as well, unless otherwise indicated.

INTRODUCTION:

This manual is designed to assist all tournament participants and the Safety Director in assuring that skiers and officials are protected from danger, risk and injury to the greatest extent that is reasonably possible during a tournament. Both general and specific guidance is provided. Some specific details in this manual will, by necessity, vary to suit the peculiarities of each site and the demands of competition.

Every injury situation is unique and may require a different approach. Perform only what you have been trained to do. Beyond that pursue professional assistance. Common sense should prevail.

HOST TOURNAMENT RESPONSIBILITIES:

Safety preparation for a tournament and scheduled familiarisation should begin well before the tournament day arrives. The sponsoring club of a sanctioned tournament is responsible for the following safety preparations:

Firstly, the AWWF Match Day Check List MUST be completed with the following checks completed. Refer to website and sign completed form.

The Safety Officer must use their reasonable effort to complete the Match Day Check List and all other requirements.

Personal Injury:

1. All competitors and officials are members of the AWWF
2. Event has been sanctioned by the AWWF
3. Safety Officer on site
4. Event to be run under AWWF/IWWF Rules
5. First Aid Kit available
6. Stretcher and neck brace
7. Communications and locations of closest medical facility listed
8. Safety Boat and crew available, stretcher available
9. Checks in place to ensure skiers wear appropriate PFD's

Spectator Injury:

1. Safe swimming area provided if required. No swimming in key active areas
2. Designated and safe parking area.
3. Seating/Scaffolding secured and checked
4. Marquees and or umbrellas secured to prevent blowing away.
5. Power leads all checked and marked.
6. Steps and landings, all checked, not slippery etc

On Water:

1. Waterway inspected and visible obstructions removed or marked
2. Swimming area and water access checked and deemed safe
3. Known shallow areas clearly defined
4. Known underwater obstructions clearly marked
5. Checks in place to ensure other users eg. boats are not placed at risk
6. On water equipment, eg. slalom course, docks and jump checked for protrusions, gaps etc
7. On water structures correctly secured eg. towers, jump docks etc

Boats and Equipment:

1. All boats to be registered and have skiers liability insurance
2. All drivers to be licensed in accordance with State Rules
3. Preferably, boats to be fueled out of water
4. Nominated fueling area with fire extinguisher on site
5. Event ropes and all tournament equipment to be checked for wear and tear
6. Boat ramp checked and marked for any hazards eg. slippery surface

On Site Judges Tower and Canteen:

1. Adequate refrigeration provided for perishables
2. All White goods and equipment in safe working order
3. All health and hygiene regulations met
4. Judges towers checked for any hazards

Further to the above AWWF Match Day requirements the following safety preparations should be met.

1. Locate safety equipment, forms, checklists, maps, first aid station and phone numbers of law enforcement, emergency medical services, hospital etc.
2. Make sure that adequate medical personnel are on site or can be available within a reasonable period of time.
3. Make sure there is transportation to medical facilities present or can be available in a reasonable period of time
4. Make sure that there is adequate access for emergency vehicles to respond

5. Make sure that this route remains clear during the course of the competition
6. Make sure there is an adequate safety boat or PWC (Personal Watercraft) available if they will be needed
7. Use of safety boats, PWC's and shore swimmers should be established in consultation with the assigned Safety Director prior to the tournament commencing.
8. Make sure that there is a means of communication available for Safety Director, Chief Judge, and Safety Crew
9. Tournament Host to liaise with the local hospital/emergency facilities and advise of tournament being conducted

SAFETY DIRECTOR'S RESPONSIBILITIES:

The Safety Director is responsible for the enforcement of the Tournament rules as they relate to safety. Any infractions of these rules must be communicated immediately to the Chief Judge so that appropriate action may be taken.

The Safety Director shall be responsible for the overseeing of the safe conditions of all equipment, facilities and operation of the competition and have the authority to stop competition whenever he/she feels an unsafe condition exists. The Safety Director should also be aware of weather conditions. The Safety Directors along with the Chief Judge will be responsible to delay or call off the Tournament if a potentially dangerous situation exists. (The Chief Judge may overrule any contemplated action or decision of the Safety Director)

Prior to the commencement of the competition the Safety Director should ensure that all AWWF Match Day and all other safety requirements have been met.

SAFETY EQUIPMENT AND PERSONNEL:

Protective Head Gear:

Use of protective head gear in the jumping event is mandatory. Protective head gear is defined as an article of apparel whose manufacture and use is solely for the purpose of protecting the head from severe impact injury.

Spinal Board, Neck Brace and other Equipment:

All safety crew will have quick Access to the following standard equipment:

- a) A suitable back (spinal) board for each boat
- b) One immobilization device for the neck/head, preferable of the C.I.D (cervical immobilization device) type attached to the spinal board. For the National Championships including Familiarization it is recommended to have three immobilization devices for the neck/head.
- c) Tools that can easily cut through towlines, straps, etc
- d) A basic first aid kit with triangular and adhesive bandages
- e) An extra floatation device
- f) At least one thermal blanket. For the National Championships including Familiarisation it is recommended to have six thermal blankets.

Safety Personnel:

There shall be a swimmer, who is familiar with all tournament events and practice and ideally fully trained in First Aid. The swimmer will wear a life jacket at all times and in the event of a serious fall will jump into the water to assist the skier.

During the jump event it is required that the safety swimmers wearing a PFD be located on shore near the jump ramp with a spinal board readily available.

The swimmer should jump into the water to assist the injured skier. It is important that the swimmer jump (rather than dive) into the water so that the injured skier can be kept in view at all times.

Water Rescue:

A water skier may sustain any kind of injury in a fall. It is imperative that the injured skier receives assistance with cautious urgency.

Signals:

A fallen skier must clearly signal that he/she has not been injured. If a signal is not given, the safety crew must assume that the skier is injured and move immediately.

The general principal is that no injured skier will be allowed to climb into the boat but will be floated either to the rear platform of the towboat or ashore as deemed appropriate by the boat crew. If necessary this will be on an improvised stretcher and lifted from the water on a suitable board or stretcher and immediately referred to the appropriate First Aid Personnel. **Under no circumstances** will an injured skier be lifted from the water over the side of a boat. A dazed or confused skier may thrash about in the water with the arms above the head in such a way that may be mistaken for an 'OK' signal or an 'OK' signal may be given out of sheer habit but the skier may actually be injured. In either case the safety crew must decide.

If there is not a purposeful and clear cut signal given the safety crew must respond.

Safety crews and swimmers should have been trained in First Aid and CPR, however, due to staffing and personnel problems at some tournaments not all swimmers will have had this formal training.

Their responsibilities are to:

1. Help prevent further injury
2. Activate the appropriate emergency systems
3. Calm and stabilize the injured person until professional help arrives:

67. State Team Selection/Skier Eligibility To Enter National Championships:

- a) To be eligible for State Team Selection to enter the National Championships a skier must be a current Full AWWF member and have the appropriate ratings.
- b) The skier must comply with the relevant State conditions / rules governing eligibility for State Team Selection.
- c) In the event a skier does not comply with the relevant State conditions governing eligibility for State Team selection and any subsequent exemption request is denied or rejected then the relevant State must still enter the skier to compete at the National Championships however the skier will not be a part of the State Team.

68. World & Australian Team Selection Criteria :

To be eligible for selection for Australian Teams or as an independent competitors must meet the following criteria:

- 1) Must be a current AWWF member at the time of when the selectors select the team. (Oct 2019)
- 2) Must meet the current IWWF World Eligibility Rules for competing for Australia (refer to IWWF Rules of Eligibility for World and Confederation Titled Events)
- 3) Must have an Australian Passport or prove residency for more than 5 consecutive years.
- 4) Participation in at least 3 RC or L tournaments in the preceding year unless an exemption is granted due to valid circumstances approved by the Chairman of Selectors in consultation with the governing selectors.
- 5) Participate in the National Water Ski Championships in the year of competition and or preceding selection.

In addition to the IWWF Rule, Australia has included the following (a) (b) (c) "Exemptions for competing at the Australian National Championships" and will only be granted if the skier / member applies in writing to the Chairman within a minimum of 14 days prior to the commencement of the National Championships. (Oct 2019)

- a) is residing overseas or
- b) is injured and can provide a current doctors medical certificate to validate the injury or

- c) on compassionate grounds.
- 6) Independent skiers to be endorsed at the discretion of the TWSA Board. (Oct2019)
- 7) A skier may apply for an exemption due to exceptional circumstances. The skier must apply for the exemption in writing to the Chairman, and will be considered by the TWSA Board and applicable Team Selectors. Skiers should include evidence to support their application. Each application will be considered on its own merit, and in no way will a decision form precedence for any future applications. (Feb 2019)
- 8) World Teams: The best team of skiers and two reserves will be selected by the appropriate selectors, however being nominated as a reserve does not guarantee selection into the team in the event of a team member withdrawing from that team. (Oct 2017)

69. Funding Activities:

- a) The TWSA will support the formation of a subcommittee with the key responsibility to raise funds in support of Australian Teams competing at Region or International events.
- b) For ongoing Fundraising initiatives it is recommended that the recognised Fundraising committee formulate a Policy & Procedure document approved by the TWSA Chairman and be placed on the TWSA website giving clarity to all TWSA members. The TWSA Chairman will have the authority to approve any Policy & Procedure Document and or changes on behalf of the TWSA.
- c) The Policies and Procedures of the committee will clearly define the following.
 - Appointment of TWSA members to the committee.
 - The direct beneficiaries of the funding allocation.
 - Who constitutes the "Team" and if it includes the Team Manager, Team Coach or travelling reserves or independents?
- d) Individuals raising funds for themselves must declare that they are the only beneficiary and not do so under the disguise of raising funds for the Team.

Tournament Classification Requirements: Refer next page

Tournament Classification	Novice Tournament Class C	Regular Local Class N	Ranking List Class L	World Record Class R

Applicability				
AWWF / TWSA Nationals Qualification	No	Yes	Yes	Yes
AWWF / TWSA Rankings List	No	No	Yes	Yes
AWWF / TWSA National Records	No	No	Yes	Yes
IWWF Ranking List	No	No	Yes	Yes
World Records	No	No	No	Yes
General Requirements				
Chief Officials				
Judge	L3	L2 or L3	L2 (W)	L2(W)
Scorer	L3	L2 or L3	L2	L2
Driver	L3 or above	L3 or above	L2 or above	L2 or above
Safety Director	Desired	Desired	Desired	Desired
Technical Controller	No	No	Yes (W)	Yes (W)
Conflict of Interest Rule	No	No	Yes (W)	Yes (W)
Site Certification	Measured	Measured	Survey (W)	Survey (W)
Judges Towers	No	3 m high, both sides recommended.	3 m/44 ⁰ both sides, perfect sight (W)	3 m/44 ⁰ both sides, perfect sight (W)
Speed Control	Yes	Yes	Yes	Yes
Slalom Requirements				
Boat Judge	L 3	L 2 where possible	L 2	L 2
End course video	No	No	Yes (W)	Yes (W)
Buoys	Per Rulebook	Per Rulebook	Measured per Rulebook (W)	Measured per Rulebook (W)
Event Judges	1-L3	3-L3 or up	3 -L2/2-L3 min (A)	5-L2 (W)
EJ's with gate video	1	3-L3 or up	2-L2/ 1-L3min(A)	3-L2 min (W)
Boat Video	Optional	Optional	Optional (W)	Required (W)
Gate Video	Optional	Optional	Optional (W)	Required (W)
Tricks Requirements				
Video	No	Recommended	Required from boat (W)	Required from boat (W)
Event Judges	1-L3	3-L3 or up.	3-L2/2-L3min.(A)	5 L2 (W)
EJ's w/immediate video	Same	Same	2-L2/1-L3/ (A)	3-L2 (W)
Boat Judge	L3	L3	L2 or up (W) or L2 or L3 Driver	L2 or up (W) or L2 Driver
Trick Timing Devices	Manual	Manual	Video timing	Video timing
Timer	L3	L1 recommended	L2 or L3 (W)	L2 or L3 (W)
Jumping Requirements				
Boat Judge	L 3	L 2	L 2	L 2
Video	Not Required	Not Required	Required (W)	Required (W)
Distance Calc. Method	M/B or Comp	M/B or Comp	Computer (W)	Computer (W)
Event Judges	1-L3	3 L3 or up	2-L2/1-L3 min (A)	3-L2 (W)
Video Judges	1-L3 or higher when used	2-L3 or higher when used	1-L2/1-L3 (A)	2-L2 (W)
Meter Readers	2 (or 1) L1 or up recommended	2 (or 1) L1 or up recommended	Not Applicable	Not Applicable
Notes: (W) as required by IWWF Rules (A) as required by AWWF / TWSA Rules & Policies A separate Safety Director is desired for all tournaments, the Chief Judge fills this role if one is not available				

71. Sanctioning of Tournaments:

All tournaments to be approved for sanctioning must be submitted through the relevant State Tournament Division for approval which includes all tournaments listed on the TWSA Calendar and all tournaments that are to be posted after the TWSA Calendar is published. No tournament can obtain direct sanctioning through the AWWF / WAWA Office.

72. Record Calculator for Australian Tournaments:

Please refer to the TWSA Website under “Technical” and “Australian Overall Record Calculator”

73. TWSA Funding Reserve Policy:

As determined by the board, it is TWSA policy to retain sufficient reserves to safe guard the continuity of its operations. The reserve policy seeks to strike a balance between spending on the development of the sport and funding states for programs and strategies whilst maintaining the minimum level of resources necessary to ensure uninterrupted operations.

This policy will be reviewed every 5 years or sooner if warranted by internal or external events or changes. (Oct 2016)

74. Judges Accreditation Pathway:

LEVEL 3, LEVEL 2 AND LEVEL 1 JUDGING ACCREDITATION PROCESS

To support the approved policy that has been endorsed by the TWSA that states the following:

To receive a Level 3,, Level 2 or Level 1 TWSA accreditation, a member must complete the appropriate course as set by the National Judging Development Committee (JDC).

The following outlines the accreditation process that will be applied to enable a candidate to achieve their accreditation levels in judging within the TWSA.

LEVEL 3

Pre-requisite : NIL

Criteria : To receive a Level 3 judging accreditation a member must attend the approved TWSA Level 3 Judging theory course and on completion sit the short open book exam.

Level 3 accreditation will then be received at the recommendation of the state judging co-ordinator. Updates to the Judging register will be provided in a timely manner.

LEVEL 2

Pre-requisite : A member must have completed a practical element that is in line with the Level 3 theory component. Level 2 can only be attempted if the member has successfully completed the Level 3 theory component as above and then attended and judged at a minimum of 4 tournaments. The member will be required to show an equal amount of practical experience in all 3 disciplines before being able to undertake the Level 2 Course. As proof of this experience the member be required to have their Record Log signed off by the Chief Judge or nominated supervising judge, at each tournament attended.

The practical needs to cover the following:

- Assisted Tower Judge – Slalom and Jump
- Trick Judge Competent with basic trick calling

Tournaments that can be used for practical accreditation are as follows:

- Novice Tournaments (C Class)
- Regular Local (N Class)
- Ranking List (L Class)

Once the member is able to show that the relevant pre-requisites have been met they will be eligible to move onto Level 2.

Criteria : Accreditation for Level 2 will only be granted if attendance at a Level 2 Course has been undertaken and the open book exam has been successfully completed with a minimum pass rate of 85%. This exam may be taken at the conclusion of the course or may be accessed through the online process. (*When developed*). A practical component must also be undertaken including a minimum of 3 tournaments within a 12 month period. The member may choose to undergo education and training in 1, 2 or 3 disciplines at this level. The candidate will then undergo and pass a practical assessment by the State Judging Co-ordinator or person nominated by the National JDC in their chosen disciplines by judging under tournament conditions.

Tournaments that can be used for practical accreditation:

- Ranking List (L Class)

LEVEL 1 (National and International)

The accreditation process attached to Level 1 will be both theory and practical. The courseware that will be associated with this level is still being defined and will be provided shortly.

Currently any First Class Judge with World Class Tournament experience is considered to be Level 1 International. This experience includes World Championships, Moomba, and International Regional Tournaments, but does not include Aussie Kiwi Challenge or Disabled Worlds.

Currently, any judge wishing to officiate at a World Championships or International Regional Tournament including Aussie Kiwi will need to nominate through the TWSA. This nomination will be forwarded onto the IWWF once approved at TWSA level.

CHIEF JUDGING

The role of Chief Judge may be, and is encouraged to be, undertaken by any experienced Judge with a minimum accreditation of Level 2 and who has had previous experience as an Assistant Chief Judge. Where possible, the Chief Judge will hold an accreditation to judge at a tournament at least one level higher than the class of tournament they are officiating at. For example:

- An experienced Level 2 Judge will be qualified to chief judge at N or C Class Tournaments but may act as an Assistant Chief Judge at an L Class. They may only undertake this role in the disciplines they have gained accreditation in.
- An experienced Level 1 National Judge (when accreditation is finalised) will be qualified to chief judge at N, C or L Class but may act as an Assistant Chief Judge at an RC Class. They may only undertake this role in the disciplines they have obtained accreditation in.
- An experienced Level 1 International Judge will be qualified to chief judge at any class of tournament.

SUMMARY: SEE NEXT PAGE

Rating / level	Course attendance required	Written exam Required	Practical experience required	Practical assessment required	Required competency	Judging rating ability
3	Yes *	Open Book	4 Tournaments, 1 being L Class. Judging experience is required in all 3 disciplines	No	Beginner	Be able to tower judge in a supervised capacity at N, C and L Class Tournaments in all 3 disciplines.
2	Yes *	Open Book 80% pass rate required	4 Tournaments, all L or RC Class with experience in all disciplines chosen. 4 th Tournament may be used for practical assessment.	Yes In each discipline chosen by participant	Good	Be able to undertake all judging roles within chosen disciplines at L Class Tournaments. Be able to Chief Judge at N or C Class Tournaments in chosen disciplines
1 National	Yes*	YES	To be determined	Yes In each discipline chosen by participant	Excellent in chosen disciplines	Be able to undertake all judging roles within chosen disciplines at L and RC Class Tournaments as a First Class Judge. Be able to Chief Judge at N, C or L Class Tournaments in chosen disciplines
1 International	Yes*	YES	To be determined but participants will be required to judge in all 3 disciplines	Yes In all 3 disciplines	Excellent in all 3 disciplines	Be able to undertake all judging roles in a First Class manner in all 3 disciplines at L and RC Level. Be able to Chief Judge at every level of tournament. Will have the ability to judge at World Championship level.

*** EXCEPTIONAL CIRCUMSTANCES**

Any persons, including skiers, who are able to show relevant cause and experience may be granted an exemption to the theory component of the accreditation process at each level. In each case the person will be required to sit and successfully pass the exam and any practical assessment required to obtain the relevant accreditation. Each case will be considered on its own merits and there shall be no precedents set.

If there is a case for consideration then submissions for accreditation that include relevant experience or cause will need to be presented and approved by the National Judging Director in consultation with the relevant State Judging Co-Ordinator and/or JDC.

75. TWSA Scholarship:

The TWSA Junior Ski School Scholarship is open to all junior skiers across the country. Each State Tournament Division is to select up to two worthy skiers that they feel qualify for such a scholarship and submit a brief on why they believe the nominated skier is a worthy candidate. The scholarship is for an amount of up to \$1,000 for the candidate to participate in the Australian Junior Ski School (where possible). Selection of the Scholarship candidates will be by the TWSA Chairman and announced at the Nationals Presentation Night, up to three candidates maybe selected as TWSA Scholarship recipients. State Presidents only, to submit briefs to the Chairman on or before February 28th each year. Individuals submitting nominations will not be accepted. Nominees will be considered under the following guidelines but not limited to: (April 2017)

- Skiers aged between 10 – 15 years of age.
- Families that would benefit from financial assistance.
- Skiers that display National or International level potential
- Skiers that display drive and dedication to be successful in the sport.

76. TEAM MANAGERS AND SUPPORT STAFF HANDBOOK FOR WORLD CHAMPIONSHIPS & INTERNATIONAL EVENTS:

EFFECTIVE 2017

CONGRATULATIONS

It's an honour to be selected as a Team Manager of an Australian Water Ski Team. You have every right to be proud of your achievement.

Australia's Teams are highly visible elements of the sport and Australian Water Skiing. Therefore as a Team Manager you are viewed as an official representative of Tournament Water Ski Australia, your sport and your country. More importantly, your personal conduct and attitude as an Australian Team Manager are a reflection of the values and standards that you bring to the sport.

This handbook is intended to help you understand your role as a Australian Team Manager. Knowledge of and compliance with the expectations as outlined here are part of your agreement with Tournament Water Ski Australia.

NATIONAL TEAM STAFF RESPONSIBILITIES:

TEAM MANAGER: Ultimate responsibility for the Team and Team Support Staff

A. FUNCTIONS

1. Organises each Team Member to complete the TWSA Code of Conduct form and forward the completed first & last page to the TWSA Chairman.
2. Ensures that any TWSA Funding is appropriated accordingly, refer to the TWSA Policy Book Items # 36 & 37.

3. Ensures that a Team Captain has been appointed, refer to the TWSA Policy Book Item # 31
4. Organises and conducts the operation of various activities directly related to Australian Team training, practice and competition.
5. Organises the purchase and supply of an appropriate Team uniform to each Athlete and TWSA Support Staff. (Refer to the TWSA Policy Book Item # 41 & 50 for details) It is not the responsibility for the Team Manager to organise parents & friends apparel.
6. Provides administrative and organisational support to the Australian Team Coach.
7. Represents Tournament Water Ski Australia, the Australian Team Members and individual athletes in technical matters related to the competition such as: competition rules, official protests, submission of official forms, i.e. entry forms, biography forms, declared trick lists and others as may be required from time to time.
8. Establishes Australian Team protocol at all awards ceremonies (Team and individual), including acceptance speeches and other public appearances.
9. Provide a written report to the TWSA Chairman on completion of event.
10. Provide a financial acquittal to the TWSA Chairman on completion of event.

B. RESPONSIBILITIES AND STANDARDS OF PERFORMANCE

1. Ultimate responsibility for Australian Team and Australian Team Support Staff as a unit including but not limited to:
 - A) Conduct of athletes both on and off the water prior to, during, and after the competition.
 - B) Actions of Australian Team Coach, Australian Team Therapists and other Team Support Staff while said persons are representing Australian Water Skiing.
2. Co Ordinate as required, transportation, both air and ground, domestic and/or International for Team Members & Team Staff, not required to organise parents & friends.
3. Responsible for insuring that all passport, visa and medical papers have been properly secured.
4. Deals with special luggage concerns and equipment during travel and at venues.
5. Assists in the organisation of meals and accommodations for Team & Team Staff, not required to organise parents and friends.
6. Assumes responsibility for all administrative necessities, which may include but not be limited to:
 1. Liaison with host organisation and IWSF – this to include intent to enter and entry requirements, etc.
 2. Liaison with host organisation and IWSF – this to include site training and official familiarisation.
 3. Financial accountability. Including arranging payment for entries, training and official familiarisation.
 4. Banquet ticketing, seating arrangement, itinerary planning, reconfirmation of travel arrangements as are necessary during activities abroad.
 5. Liaison with the press and act as a representative of the Tournament Water Ski Australia.

6. When requested to do so, completes the following information forms on each athlete and Personal Information File, Bio File, Medical File, Clothing sizes, Travel forms for minors. Photocopies or electronic copies of, Passport –Visa -Birth certificate - Entry qualifications - Entry applications,etc.
7. In the event medical staff does not accompany the Team, the Manager shall ascertain where to secure medical help for all team members. The Manager will also be informed of all anti-doping requirements and banned substances under the IWWF's Anti- Doping Code, and provide relevant information to all athletes and their representatives.

C. GENERAL

1. Act as a liaison with the appropriate committees and agencies in the matter of Australian Team conduct and requirements.
2. Decides from among the Australian Team uniforms and dress made available which articles are appropriate for each function and/or activity and shall so advise the athletes and support staff.
3. The Team Manager will deal with all special concerns of the athletes from time to time may be required.
4. It is recommended (but not required) that the Team Manager have a judge's or officials rating.

II. TEAM COACH (if Applicable)

A. FUNCTIONS

1. Oversees coaching of the Australian Team in competitions.
2. Organizes and conducts official practice at competitions.

B. RESPONSIBILITIES AND STANDARDS OF PERFORMANCE

1. Provides necessary information for organisation of training to Team Manager and appropriate committee(s) and recommends function of same.
2. Establishes goals and objectives for the Australian Team at the event.
3. Submit a detailed report to Tournament Water Ski Australia upon completion of any Team activity.
4. Is accountable to Tournament Water Ski Australia.
5. Acts at all times in a manner that will enhance the value, name, reputation, image, character and acceptability of Tournament Water Ski Australia, its leadership, the Australian Team and the sport in general.

C. EVALUATION

1. Program and performance: evaluation shall occur at the conclusion of the activity.

. INTERPERSONAL CHARACTERISTICS:

1. In order to satisfactorily perform the functions described, it is necessary to be able to communicate with:
 - A) The athlete's personal coach to ensure a good line of communication and an effective approach.

B) The athlete while under the care and direction of the Team Coach.

C) Respect for the spirit and the letter of the game.

III. SHARED TEAM STAFF RESPONSIBILITIES

A. RESPONSIBILITIES

1. When applicable, keep a record of items received from sponsors and ensures adequate acknowledgement.
2. Serve as liaison with medical support staff to ensure all medical necessities are organised and functional.
3. If requested, prepare competition schedules including training and practice in cooperation with the appropriate committees.

IV. MEDICAL STAFF (if applicable)

A. FUNCTIONS

1. To provide for the physical and psychological needs of the athletes and support staff.

. RESPONSIBILITIES & STANDARDS OF PERFORMANCE

1. Determines prior to the activity what, if any, immunizations are required for entry into a country and/or in the general interests of precaution.
2. Advises each person what immunizations, if any, are mandatory and what, if any, are recommended and where/how to obtain specific immunizations.
3. If mandatory, determines that each person has received immunizations.
4. Prepares and distributes general health tips and recommendations consistent with the country being visited. In respect, attempts to ensure that all athletes follow these guidelines.
5. Serves as liaison with each athlete to determine prior medical history, allergies and/or other special personal concerns. available in host area upon arrival.
6. Is responsible for individual's personal wellbeing and the concerns of parents regarding Team Members.
7. Shares with the Team Manager and Coach the responsibility concerning the physical wellbeing of the athlete in the event of injury.
8. Recommends to all athletes injury prevention methods.
9. Serves as liaison with the local medical officer, IWWF Medical Committee and other medical agencies as may be available and appropriate.
10. Plans prior to each activity medical protocols in the event of accident or injury to athletes.
11. Is aware of anti doping requirements and banned substances under the IWWF's Anti-Doping Code and has relevant information readily available for the athletes and their representatives.

C. EVALUATION

1. Following each activity submits a report of incidents, actions and recommendations.

V. TOURNAMENT WATER SKI TEAM VALUES

"Sport is intended to build character, to teach the virtues of dedication, perseverance, endurance and self-discipline. Sport helps us learn from defeat, as much as from victory. We look to sport to impart moral and social values, about a healthy integrated society." Charles Dubin, Dubin Report

A. TOURNAMENT WATER SKI AUSTRALIA VALUES:

1. Tournament Water Ski Australia values the principles of fair play.
2. Tournament Water Ski Australia admires and encourages the pursuit of excellence, but we do not endorse a win at all costs attitude.
3. Tournament Water Ski Australia values respect for officials and acceptance of their decisions.
4. Tournament Water Ski Australia values respect for the rules of the sport.
5. Tournament Water Ski Australia values equal opportunity.
6. Tournament Water Ski Australia respects the rights of others and the properties of others.
7. Tournament Water Ski Australia values honesty and respect for the law.

B. AUSTRALIAN TEAM AND DEVELOPMENT TEAM MEMBERS, COACHES, SUPPORT PERSONNEL, administrators and all others associated with Team activities, are viewed as role models and ambassadors of Tournament Water Ski Australia. Consequently, it is incumbent upon them to conduct themselves in an exemplary manner. Some of the responsibilities associated with membership on the Australian Team and support entourage include:

1. To be drug free/to encourage athletes to be drug free.
2. To be ethical.
3. To strive for excellence.
4. To adhere to training programs and to encourage athletes to adhere to training programs.
5. To act as role models and ambassadors.
6. To act in a responsible manner

PODIUM and CEREMONY PROTOCOL

1. DRESS: Athletes should wear their on-site Team Uniform, and shall comply with applicable tournament and IWWF Rules regarding skis on the podium, sponsor logos, and so forth.

2. BEARING: Athletes should present themselves in a proper manner while on the podium, with good , hands out of pockets and heads up.

. DURING ANTHEM: Athletes should respect our Flag and show the same respect for the Flag and National Anthem of other countries' winners. Athletes should also keep conversations to a minimum and be during the playing of any National Anthem.

4. THANK YOUS: Athletes should thank the award giver and congratulate their fellow athletes.

5. REPLACEMENTS: If a podium athlete is not present, another person should not replace the athlete.

6. FLAG BEARER: As per the TWSA Policy Book, please refer to Item # 20

7. DISPLAY OF FLAGS: As per the TWSA Policy Book, please refer to Item # 20

(Oct 2017)

77. State Judging Courses:

If a State wishes to host a Judging Course that requires a TWSA State Judging Coordinator to deliver the course, the host State must provide when required, Travel Expenses, Commercial Accommodation, and Lunch for the Judging Coordinator. (Oct 2017)

78. Junior World Squad / Junior World Team:

Junior World Squad members are required to attend the Australian Junior Masters in the year of or preceding the Junior World Championships to be eligible for selection into the Junior World Team

“Exemptions for the Australian Junior Masters” will only be granted if the skier / member

- 7) is residing overseas or
- 8) is injured and can provide a current doctors medical certificate to validate the injury or
- 9) on compassionate grounds. (March 2018)

79. World Championships / Familiarisation & Training:

Once the Australian World Team Manager and or Team Coach arrives at the site of the World Championships for the purpose of familiarisation and training it is TWSA Policy that no individual or group of individuals can solely pre book any onsite training time on either the event lake or any secondary lake. All onsite training and or familiarization on any lake connected to the World Championship site must be for the use of the entire team or all team members that are present.

80. TWSA Achievement Awards:

The TWSA Secretary will call for nominations from each State and the TWSA Board who are to forward to the TWSA Secretary their nominations for “Official of the Year”, “Administrator of the Year” and either “Senior Skier of the Year” or “Junior Skier of the Year” with a brief on why their nominations are worthy recipients of the Awards. The TWSA Board will vote on the nominations received for each award category.

Definitions:

- “Official” is defined as a Judge, Driver, Calculator, Scorer or Homologator.
- “Administrator” is defined as a person who contributes to the sport in an Administrative capacity (i.e. - excludes contributions as “officials” above)
- “Junior Skier” is defined as a skier under the age of 21
- “Senior Skier” is defined as a skier over the age of 21

Official Of The Year:

Criteria:

A member who contributes outstanding contributions at State, National or International Level as an official of our sport.

Administrator Of The Year:

Criteria:

A member who contributes outstanding contributions at State or National Level as an Administrator of our sport.

Senior Skier Of The Year: (to be awarded on even years)

Criteria: (Either one or more but not limited to)

- Outstanding performance at International Level.
- Outstanding performance at National Level.
- Outstanding off water contributions to our sport.

Junior Skier Of The Year: (to be awarded on odd years)

Criteria: (either one or more but not limited to)

- Outstanding performance at International Level.
- Outstanding performance at National Level.
- Outstanding off water contributions to our sport.

81. U10 Jump Policy:

Under 10 Skiers are not allowed to Jump in any age Division, if any Tournament allows an U10 to Jump then all scores from all competitors will be disallowed for ranking and rating purposes.

82. **AWWF / TWSA TOURNAMENT RULES:**

All correspondence regarding these rules should be addressed to the AWWF TWSA Technical Director:

Mr. Bruce Cockburn Mob: 0417 401462

email: bruce.cockburn@bigpond.com

Preamble:

These Tournament Rules are to be read in conjunction with the INTERNATIONAL WATERSKI & WAKEBOARD FEDERATION (IWWF) Tournament Water Ski Rules which can be viewed or downloaded at www.IWWF.com or www.iwwfed.com

Waterski Tournaments in Australia are to be run under the guidelines of the IWWF Tournament Water Ski Rules, any other current International IWWF Rules Amendments and these TWSA Tournament Rules. In general the intention of these rules is that the Open Divisions and Under 21 Divisions will be run as close as possible to the current world rules (eliminations and finals) and the other divisions will be run on the lines of the 1986 world rules (two rounds added together).

The Australian Tournament Water Ski Rules Numbering System mirrors that of the IWWF Rules and takes precedent over the IWWF Rules for Australian competitions. For example A1.05 replaces the corresponding IWWF Rule 1.05 unless a contrary intention is indicated within the Australian Rule. (e.g. "Append the following....")

In IWWF rules wherever particular words appear they are to be replaced as follows:

IWWF WORD	AWWF WORD
Tournament Council	AWWF Tournament Water Ski Australia Committee
Region	State
Country	State
National	State
World Tournament	Australian Tournament
National Teams	State Teams

A1.04: Amendments to the Rules:

Amendments to the World Rules become effective immediately unless a contrary decision is taken by the TWSA Board. Amendments to the Australian rules are made by simple majority at the Annual meeting of the States at Easter time.

A1.07: Unsportsmanlike Conduct:

Any TWSA member and or his or her family member, friend or associate whose conduct is deemed unsportsmanlike or whose conduct may cause discredit to the TWSA, either on or off the tournament site, before, during or after the tournament maybe fined or disqualified including any subject skier or skiers from all or part of the tournament including completed events and or be subject to a fine to be determined by the TWSA Executive Board, by a two thirds majority vote of the appointed judges. The affected individual will be given an opportunity to present their case before a disqualification decision is made. In the case of finding unsportsmanlike conduct a report must be submitted by the Chief Judge to the Chairman of the TWSA. If the TWSA Executive Board assesses a fine, it will be paid by the skier.

A2.03: Divisions:

Competition in each event shall be separated into the following divisions: -

Divisions	Age Limits		Division Age	Age Limits
Open Men	Nil		Open Women	Nil
Under 21 Men	Under 21		Under 21 Women	Under 21
Under 17 Boys	Under 17		Under 17 Girls	Under 17
Under 14 Boys	Under 14		Under 14 Girls	Under 14
Under 12 Boys	Under 12		Under 12 Girls	Under 12
Under 10 Boys	Under 10		Under 10 Girls	Under 10
Over 21 Men *	21 & Over		Over 21 Women*	21 & Over
Over 35 Men	35 & Over		Over 35 Women	35 & Over
Over 45 Men	45 & Over		Over 45 Women	45 & Over
Over 55 Men	55 & Over		Over 55 Women	55 & Over
Over 65 Men	65 & Over		Over 65 Women	65 & Over
Over 70 Men	70 & Over		Over 70 Women	70 & Over
Over 75 Men	75 & Over		Over 75 Women	75 & Over
Over 80 Men	80 & Over		Over 80 Women	80 & Over
Over 85 Men	85 & Over		Over 85 Women	85 & Over

The events for Over 70, Over 75, Over 80 , Over 85 and Under 10 Divisions are Slalom and Tricks Only.

Under 10 Skiers are not allowed to Jump in any age Division, if any Tournament allows an U10 to Jump then all scores from all competitors will be disallowed for ranking and rating purposes.

Age will not prevent a skier from competing in a higher rated division. e.g. Under 17s or Over 35s may compete in Open Division if they hold the appropriate event rating.

*Additionally, skiers who might otherwise ski in the O21 Division must ski in Open Division in any event for which they are so rated. This includes a third event rating if applicable.

It is permissible for skiers to mix divisions. Ref A5.01.3.

All ages are based on the first day of July for the ensuing year.(That means the age you are on the 30th June determines what age division you are in for the ensuing year) (April 2015)

The exception to this that for the O55 Women, O65 Women and O65 Men skiers who qualify for the division under World rules can compete in their World age groups when qualified (this means a skier can compete in these divisions 6 months earlier)

Any skier who moves into a division early will not be able to set any age group records (Oct 2018)

A3.02: Secondary Positions:

Personnel to fill secondary positions shall be selected by the Chief Judge from those recommended by the State Tournament Divisions. Personnel filling complementary positions such as Boat Driver and Boat Timer should be from different States where possible.

A4: Safety:

The rules for competition are intended only as a guide to allow fair and consistent competition. AWWF follows the IWWF rules for safety at competitions. Where the appointment of a separate Safety Director is not practicable then the Chief Judge will fulfil that role. (Amended April 2011)

Rules directed or related to safety are promulgated to make all persons concerned with safety. Waterski and activities are inherently dangerous. Even if all safety rules are followed, AWWF does not, and can not, warrant that participants in a competition will be absolutely safe. Nor does AWWF warrant that the safety rules will be followed at all competitions. In competitions, each participant has the responsibility to assess, and continue to assess, the safety aspects of the competition site, facilities and prevailing conditions. Each Participant participates at their own risk.

In addition, Participants are solely responsible for the condition of their equipment; AWWF cannot accept any responsibility for the condition of a Participant's equipment.

During a Jump event it is recommended but not mandatory that the boat carry a Back Spinal Board (Sept 2011)

When a skier crashes and in the opinion of the Boat Judge the skier needs further assessment, the skier is to be brought back to the dock, to be assessed by the Tournament Safety Officer or Chief Judge. (April 2012)

The Safety Director must review the TWSA Tournament Safety Manual in the Policy, Administration & Rule Book Item # 66 (Oct 2015)

A4.08 : On Site Medical Facilities:

Where it is not practicable to provide on site medical facilities then as a minimum the Safety Director if appointed, or the Tournament Director, must have a medical emergency plan in place and make it available to the Chief Judge. Each site must have a person in attendance at all times with a current First Aid Certificate and an up to date first aid kit. (April 2011)

A5.08: Skis

Maximum ski width shall not exceed 30 percent of the overall length for jump and slalom skis and 35 percent of the overall length for trick skis. Any type of fixed foot bindings may be used. Devices affixed to the ski intended to control or adjust the skiing characteristics of the ski are allowed as long as they are fixed in that they do not move or change during actual skiing. No other devices are permitted, except for the chair of a sit ski. A sit ski can only be used if you have an IWWF Disability Classification.

Skis must be safe. There must be no unnecessary sharp or abrasive (to the touch) metal, wood or other attachments to the ski which could, in the opinion of the Safety Director, inflict injury to the skier should he come in contact with the ski in a fall.

A5.05 Accredited Boats to be Used:

As specified for the different levels of competition in the AWWF TWSA Boat Accreditation and Policies.

A 5.09: Tow Lines
As per World Rules but add to:

(a) To allow U10 skiers only the option to use light weight slalom rope. If the tournament organisers do not supply a rope then the skier has the option to supply their own homologated rope. The rope must conform to the American Water Ski Association (AWSA) standards.

- Looped construction
 - Lightweight 1/4" PolyProMax rope
 - Weight per foot, maximum = 23g/m (.250 oz)
 - Breaking Load. minimum = 454 kg (1,000lbs)
 - Elongation at 115 kg (250 lbs) tensile load, 4.0% + - 0.5%
 - The gauge length shall be set at 5.5 kg (12lbs) tensile load.
- The rope must be homologated by the event Homologator, and the rope must conform to the proper colour shortenings. (April 2012)

A 5.11 Measurement of Handles:
Include the following

- The handle measuring device must be homologated and certified as such.
- The Homologator will give instruction to the Dock Official on how to measure the handle.
- As soon as the skier has finished skiing and the handle and rope are returned to the dock the Dock Official will take control of the skiers handle and measure it as instructed.
- If the Dock Official finds that he / she believes that the handle is non-compliant-ie "out of tolerance" he will immediately notify the tower for the Homologator or Assistant Homologator to attend the dock immediately for the purpose of verifying the Dock Officials measurement.
- In the event that the handle is found to be non-compliant (re-out of tolerance) the Homologator or Assistant Homologator will notify the Chief Judge of their findings.

A8.12: Ties: (Slalom)

Except for the Open, U17 and U21 Divisions, which revert to world rules, if a tie results in the total score for purposes of determining placement, placement shall be decided for all tied places on the basis of the highest final round score. If a tie still exists for first place, the tie shall be run off with a new drawing for order.

The tie breaking run shall begin with the scheduled speed and rope length of the last complete pass and conclude with the first miss. If another tie results, the tie shall be run off in the same manner with another new drawing for order. This process shall be repeated until a winner is determined.

A9.20: Ties: (Trick)

Except for the Open, U17 and U21 Divisions, which revert to world rules, if a tie results in the total score for purposes of determining placement, placement shall be decided for all tied places on the basis of the highest final round score. If a tie still exists for first place, the tie shall be run off with a new drawing for order. Each tying contestant shall be allowed one run through the trick course until the tie is broken.

A10.02:e)

Open Men, Open Women, O21 Men, U21 Men U21 Women O35Men and U17 Boys Divisions skiers must notify the Chief Judge before the commencement of the first event of the Tournament what their choice will be for the ratios mentioned in IWWF 10.02:d.

A10.04: Jump Speeds and Ramp Height

The Boat speeds and Ramp Heights for the Jump ramp shall be chosen by the skier from those listed below up to maximum allowed as follows:

		Max Jump Speed	Ramp Height
Under 14	Girls	45kph	1.50m
	Boys	48kph	1.50m
Under 17	Girls	51kph	1.50m
	Boys	51kph	1.50m or 1.65m
Under 21	Women	51kph unless open Rated then 54kph	1.50m or 1.65m
	Men	57kph	1.50m or 1.65m or 1.8m
Over 21	Women	51kph unless open Rated then 54kph	1.50m or 1.65m
	Men	57kph	1.50m or 1.65m or 1.8m
Open	Women	54kph	1.50m or 1.65m
	Men	51kph	1.50m or 1.65m or 1.8m
Over 35	Women	51kph	1.50m
	Men	57kph	1.50m or 1.65m
Over 45	Women	51kph	1.50m
	Men	54kph	1.50m
Over 55	Women	51kph	1.50m
	Men	51kph	1.50m
Over 65	Women	48kph	1.50m
	Men	51kph	1.50m

To be eligible to jump at 1.65m the skier must have achieved a score of 38m at the 1.50m height in a homologated competition as certified by their Federation. To be eligible to jump at 1.80m the skier must have achieved a score of 48m at the 1.65m height in a homologated competition as certified by their Federation. Skiers who have already achieved the required distances in this rule have no need to provide proof providing their results are showing in the current year or previous year Ranking List. under 21 Women must have an Open Rating to Jump at 54kph

Under 10 Skiers are not allowed to Jump in any division

A10.13: Ties: (Jump)

Except for the Open, U17 and U21 divisions, which revert to world rules:- If a tie exists in the total score for purposes of determining placement, placement shall be decided for all tied places on the basis of the highest final round score. If a tie still exists for first place, it shall be run off with a new drawing for order. Each tied contestant shall be allowed two jumps with the longest jump being scored according to Rule 10.08. Repeated ties shall be run off in the same manner until broken.

A12.01: Team Representative:

At National Championships each State shall select a Team Manager to represent all skiers from that State. In addition, States may also select a Team Captain and two (2) Delegates as alternative Team Representatives. Only one of the four can act as Team Representative at any Divisional Event. States are to submit names of the Team Manager and alternative Team Representatives to the Chief Judge on the day immediately preceding the first event

A13.03: Protest Submission Procedure:

Protests must be accompanied by \$20.00. This will be refunded if the protest is considered reasonable by the Judges.

A14.01: Australian Water Ski Host Site & Championship Dates:

The Host State is responsible for organising the National Championships. A sanction fee may be applicable.

The Host State will appoint a Tournament Director who shall be directly responsible to the Chief Judge.

The Australian Waterski Championships shall be held annually at Easter time unless the TWSA Board gives special permission to the Host State to vary this date.

A14.03: Schedule of Events:

The schedule of events will be at the earliest date possible but should be posted no later than 1 week before the National Championship will be held. The schedule of events for both the preliminary and final rounds shall be drawn up by the Chief Judge, the Chairman of the TWSA Waterski Council and the Championships Chairman and posted prior to the start of the first event. This list shall include starting time for each day. A schedule of starting times for individual events, if shown, shall be for the guidance of the competitors only, and any deviation shall not constitute a change. It is recommended that jumping be scheduled as the last event in both the preliminary and final rounds. Additionally, it is recommended that the Open Divisions be scheduled from Friday to Monday

A14.04: Chief Judge - Appointed Officials:

The TWSA will appoint judges and officials in accordance with Item **43 Nationals Host Obligations** of the preceding Policy Administration document.

Drivers:

Nominations for Tournament Boat Drivers will be called by the TWSA Chairman who will, in consultation with the Host State, appoint a Chief Boat Driver.

The Chairman of the Boat Drivers Committee in consultation with the Boat Drivers Committee will then select all other Drivers from the nominations received. (maximum of 6 drivers) (Amended April 2015)

A14.05 Choosing Appointed Judges:

For National Championships the TWSA is to send out 3 months prior to the event invitations to a core group of qualified judges to judge at the National Championships. The TWSA Judging Director & Chairman or his / her nominee may select the core group of judges for the National Championships.

A14.07: Nationals Practice Guidelines:

Any Practice on the official site before the start of competition will be decided by the host State (It is a request of the TWSA that every skier be given equal chance for practice that means the host State should try not to let any single skier book large amounts of time for practice) After the Tournament starts (on multiple lake sites) the water is under the control of the Chief Judge but if one(1) lake is not being used all the time the host state with the approval of the chief Judge can offer practice sets. However there will be the stipulation that no skier can practice any event that they are competing in on the day of practice.(The penalty for any skier not adhering to this stipulation will be \$100 Aus for each infringement) If after a skier has practiced an event there is a schedule change and their event is moved to that day there will be no penalty imposed on the skier

For Familiarization Sets refer to Item 47

A14.08: Rounds:

For All Divisions except Open, U17 and U21, each event will consist of two rounds of competition with no elimination. The winner will be decided by adding the scores from the two rounds together. Open, U17 and U21 divisions revert to the world rule except there is no elimination from the 1st round to Final, the winner is decided by the scores in the final round. All skiers qualified to ski in an event must ski in the preliminary round of that event but can have a score of zero to be able to compete in the finals.

A14.09

Delete World Rule World Rule 14.09
This rule does not apply to Australia.

A14.10: Schedule Changes:

Changes in the schedule during the competition shall be made only for weather, water conditions, safety, or a similar reason. A majority of the Appointed Judges must approve the change, and all affected competitors shall be notified by posting. Although schedule changes are to be discouraged, the Judges should not hesitate to make adjustments required for safety. Once the competition has started, the Judges do not have the authority to cancel any event, except in the case of a definite safety hazard and, if possible, the competition must be completed, even if the Judges are obliged to continue it in a neighbouring community.

As an additional measure to ensure completion of an event and achieve a result, the Chief Judge, in conjunction with the Technical Director and the Chairman or his representative, may require an increase in the start speed for slalom or a reduction from three to two jumps in any round for any division.

A14.11 Number of Identical Boats:

As per 14.11) except change "A minimum of three identical boats" to "One(1) current accredited boat except at Australian run Tournaments where two(2) identical boats will be supplied".

A14.12 Entry and Administration:

Each State shall certify to the Chairman of the TWSA Tournament Council, not later than 30 days before the scheduled start of the first event of the Australian Championships, the names of all skiers from their State, the events each will enter and the ratings of each skier.

Any State not meeting this requirement will not be allowed to compete until the State pays a fine of \$10 per skier per day after the 14 day deadline to the TWSA for each skier not officially entered. (This only applies to the entry of a skier if a skier is entered without ratings there is no penalty)

The running order of the preliminary round will be by reverse seed from the latest Australian Ranking List.

The order of skiers for the final round in any event shall be reverse order of placement in the preliminary round of that event.

The order of contestants tied in placement shall be settled by random draw.

Any contestant who fails to be on hand and ready to ski when the boat is prepared to start shall be disqualified for the remainder of the event; however, the dock official may grant up to one additional minute of time for emergencies developing or discovered just prior to the contestant's turn to ski (eg. Ripped bindings)

In the case where a skier has been disqualified or scratched, a one-minute delay shall be granted to the next skier in the running order if they are not on the starting dock at the time of the disqualification. If more than one skier has been disqualified or scratched, the time allotted to the next skier shall be one minute for each skier disqualified or scratched.

A14.13: Skier Eligibility: (Ref. AWWF Policy 11)

An entry fee shall be applicable for each competitor.

All Australian skiers must be full financial members of the AWWF. International skiers must be members of their Federation

State representation shall be determined by reference to what state the member has elected to belong to when applying for membership. Relevant extracts on the AWWF Policy No.12 on this follows. "Members can elect what state they want to be a member of at the time of applying / renewing membership, providing the receiving state does not raise any objections. In the case of a mid year change a member can apply in writing to change states. This request is via the AWWF office, which in turn passes the request onto the relevant Divisional Director for approval or rejection. If the request is rejected the skier has the right of appeal. (AWWF 1 Jul 06)

A14.14 Wild Cards

Delete World Rule 14.14

This Rule does not apply to Australia

A14.15 Event Qualification:

Each skier must be rated in the events entered. The Ratings must be achieved in Tournaments that meet the requirements outlined in Policy Item # 71 and must be from a N, L, or R Class Tournament (they cannot be obtained from a C Class Tournament) A skier may have rating rounds in any Tournament at the discretion of the Chief Judge but the maximum number of rounds for each event must not exceed 4 rounds within a 4 day period. The National ratings are as per Table

If a skier has two National ratings a lesser rating will be acceptable for the third event as per Table

Participants in the U10 slalom and or U10 trick events are not allowed to Jump in any Division (Oct 2018)

One exception is that at the discretion of the Chief Judge, wildcard entries may be granted to unrated skiers who have previously held an Open rating for three consecutive years.

TWSA NATIONAL RATINGS TABLE

1st and 2nd Event..

Division	Tricks	Slalom					Jump		
	Rating	Rating		Start	Ma	Rating		Max	
	Points	Buoys	Rope	Spd	x Spd	Dist	Height	Spd	
Open Men	5000	4 @ 12mt	@ 58k	58k	58k	48m	1.65/1.8	57k	
O/21 Men	1750	4 @ 16mt	@ 58k	55k	58k	30/38	1.5/1.65	57k	
U/21 Men	2000	6 @ 16mt	@ 58k	55k	58k	35/38/48	1.5/1.65/1.8	57k	
U/17 Boys	2000	6 @ 18mt	@ 55k	52k	58k	30/38	1.5/1.65	51k	
U/14 Boys	750	6 @ 18mt	@ 49k	43k	55k	18m	1.5	48k	
U/12 Boys	500	6 @ 18mt	@ 46k	40k	52k	13.5m	1.5	45k	
O/35 Men	1000	4 @ 16mt	@ 55k	52k	55k	25/38	1.5/1.65	57k	
O/45 Men	750	6 @ 18mt	@ 52k	49k	55k	20m	1.5	54k	
O/55 Men	500	6 @ 18mt	@ 46k	43k	55k	15m	1.5	51k	
O/65 Men	500	6 @ 18mt	@ 46k	43k	52k	10m	1.5	51k	
O/70 Men	240	6 @ 18mt	@ 43k	40k	49k				
O/75 Men	240	6 @ 18mt	@ 43k	40k	49k				
O/80 Men	240	6 @ 18mt	@ 43k	40k	49k				
O/85 Men	240	6 @ 18mt	@ 43k	40k	49k				
U/10 Boys	100	Participate in Tricks		28k	49k				
Open Women	3500	4 @ 13mt	@ 55k	55k	55k	31/38	1.5/1.65	51k/ 54k	
O/21 Women	1250	4 @ 18mt	@ 52k	49k	55k	20mt	1.5	51k	
U/21 Women	1250	6 @ 18mt	@ 52k	49k	55k	20/31/38	1.5/1.65	51k/54k	
U/17 Girls	1500	6 @ 18mt	@ 52k	49k	55k	20m/25m	1.5	48k/51k	
U/14 Girls	500	6 @ 18mt	@ 40k	40k	52k	10m	1.5	45k	
U/12 Girls	300	6 @ 18mt	@ 37k	34k	52k	9m	1.5	42k	
O/35 Women	500	6 @ 18mt	@ 43k	40k	55k	12m	1.5	51k	
O/45 Women	240	4 @ 18mt	@ 43k	40k	52k	10mt	1.5	51k	
O/55 Women	240	4 @ 18mt	@ 43k	37k	52k	10m	1.5	48k	
O/65 Women	240	4 @ 18mt	@ 43k	37k	49k	Land/Jump	1.5	48k	
O/70 Women	240	4 @ 18mt	@ 43k	37k	49k				
O/75 Women	240	4 @ 18mt	@ 43k	34k	46k				
O/80 Women	240	4 @ 18mt	@ 43k	34k	46k				
O/85 Women	240	4 @ 18mt	@ 43k	34k	46k				
U/10 Girls	100	Participate in Tricks		28k	49k				

TWSA 3rd Event National Ratings

Division	Tricks	Slalom					Jump		
	Rating	Rating		Start	Ma	Rating	Max		
	Points	Buoys	Rope	Spd	x Spd	Dist	Height	Spd	
Open Men	3750	3 @ 13mt	@ 58k	58k	58k	36.0m	1.5/1.65	57k	
O/21 Men	1300	3 @ 18mt	@ 58k	58k	58k	22.5m	1.5	57k	
U/21 Men	1500	5 @ 18mt	@ 58k	58k	58k	26.2m	1.5	57k	
U/17 Boys	1500	5 @ 18mt	@ 52k	52k	58k	22.5m	1.5	51k	
U/14 Boys	550	5 @ 18mt	@ 46k	43k	55k	13.5m	1.5	48k	
U/12 Boys	350	5 @ 18mt	@ 43k	40k	52k	10.2m	1.5	45k	
O/35 Men	750	3 @ 18mt	@ 55k	52k	55k	18.5m	1.5	57k	
O/45 Men	550	5 @ 18mt	@ 49k	49k	55k	15.0m	1.5	54k	
O/55 Men	350	5 @ 18mt	@ 43k	43k	52k	11.0m	1.5	51k	
O/65 Men	350	5 @ 18mt	@ 43k	43k	52k	7.5m	1.5	51k	
O/70 Men	150	5 @ 18mt	@ 40k	40k	49k				
O/75 Men	150	5 @ 18mt	@ 40k	40k	49k				
O/80 Men	150	5 @ 18mt	@ 40k	40k	49k				
O/85 Men	150	5 @ 18mt	@ 40k	40k	49k				
Open Women	2600	3 @ 14mt	@ 55k	55k	55k	23.0m	1.5	51k	
O/21 Women	900	3 @ 18mt	@ 49k	49k	55k	15.0m	1.5	51k	
U/21 Women	900	5 @ 18mt	@ 49k	49k	55k	15.0m	1.5	51k	
U/17 Girls	1100	5 @ 18mt	@ 49k	49k	55k	15.0m	1.5	51k	
U/14 Girls	350	5 @ 18mt	@ 37k	34k	52k	7.5m	1.5	45k	
U/12 Girls	225	5 @ 18mt	@ 34k	34k	52k	6.8m	1.5	42k	
O/35 Women	350	5 @ 18mt	@ 40k	40k	55k	9.0m	1.5	51k	
O/45 Women	150	3 @ 18mt	@ 40k	40k	52k	7.5m	1.5	51k	
O/55 Women	150	3 @ 18mt	@ 40k	37k	52k	7.5m	1.5	48k	
O/65 Women	150	3 @ 18mt	@ 40k	37k	49k	Land/Jump	1.5	48k	
O/70 Women	150	3 @ 18mt	@ 37k	37k	49k				
O/75 Women	150	3 @ 18mt	@ 37k	37k	49k				
O/80 Women	150	3 @ 18mt	@ 37k	37k	49k				
O/85 Women	150	3 @ 18mt	@ 37k	34k	46k				

Rating Effectively:

Ratings shall be certified by the State based on performances in tournaments sanctioned by the AWWF. The tournaments must have been run under rules similar to the current AWWF rules or with scoring converted to agree with these rules, and have been run during the previous or current season. The performance levels noted in the table A4.03 must be achieved twice before the skier is "rated". (N.B. separate rounds of the same tournament are permitted). (March 2016)

Open Women and Under 21 Women and Under 17 Boys and U21 Men and O21 Men must jump 38m twice (2) at 1.5m ramp height before they may choose to jump at the 1.65m ramp height. (Ref A10.04)

A U17 Girl must Jump 25m twice at 48k before she can go 51k

A woman must have an open rating in jump before she may select the 54k boat speed.
A man must have an open rating in jump before he may select the 1.8m ramp height.
Ratings thus certified shall be accepted by the judges without further examination.

A14.18 Ranking List to be used

Delete World Rule 14.18

Does not apply to Australia.

A14.19 Identifying Bibs

Delete World Rule 14.19

Does not apply to Australia

A15..02: Beynon Shield Team Selection:

Replaces World Rules 15.02, 16.02, 17.02, 18.02

A: Each State that is affiliated to the AWWF shall have the right to enter a team of Skiers, made up of all state skiers who are rated to ski, to represent their State at the National Championships. (Oct 2018)
Each State has an obligation to enter all rated skiers who wish to enter the Nationals.
Team members selected must meet the eligibility criteria as defined in TWSA Policy Item # 61

B: Invited International Skiers:

In the Australian Water Ski National Championships International skiers may ski by invitation as guests of the TWSA, however in doing so they shall not displace an Australian skier from a final position, or achieving 1000 points in overall, or a win or place in the event.

Also refer to TWSA Policy Item # 61 (Oct 2014)

In other events, International skiers shall not be differentiated.

For International skiers to gain entry to the Australian Masters & Australian Junior Masters it is to be by invitation only and at the discretion of the Tournament organising committee. (April 2012)

C: Minimum Team Qualification:

Any State that has less than 5 competitors shall be entitled to enter a Maximum of five competitors, male or female, whether qualified under rules A14.15 or not. Such a skier who is qualified in only one event or not qualified in any event may compete in only two events. In addition, the State organising the National Championships shall be entitled to a team of seven competitors, whether qualified or not. This rule does not apply to the Open divisions.

**A15.03: Slalom Start Speed and Maximum Speeds for all Divisions:
replaces World rules 15.03, 16.03, 17.03 and 18.03**

	Preliminary	Round 2	Max Speed
Open Men	58@18.25m	58@18.25m	58kph
Open Women	55@18.25m	55@18.25m	55kph
Under 21 Men	58@18.25m	58@18.25m	58kph
Under 21 Women	49@18.25m	49@18.25m	55kph
Over 21 Men	58@18.25m	58@18.25m	58kph
Over 21 Women	49@18.25m	49@18.25m	55kph
Under 17 Boys	52@18.25m	52@18.25m	58kph
Under 17 Girls	49@18.25m	49@18.25m	55kph
Under 14 Boys	43@18.25m	43@18.25m	55kph
Under 14 Girls	40@18.25m	40@18.25m	52kph
Under 12 Boys	40@18.25m	40@18.25m	52kph
Under 12 Girls	34@18.25m	34@18.25m	52kph
Under 10 Boys	28@18.25m	28@18.25m	49kph
Under 10 Girls	28@18.25m	28@18.25m	49kph
Over 35 Men	52@18.25m	52@18.25m	55kph
Over 35 Women	40@18.25m	40@18.25m	55kph
Over 45 Men	49@18.25m	49@18.25m	55kph
Over 45 Women	40@18.25m	40@18.25m	52kph
Over 55 Men	43@18.25m	43@18.25m	55kph
Over 55 Women	37@18.25m	37@18.25m	52kph
Over 65 Men	43@18.25m	43@18.25m	52kph
Over 65 Women	37@18.25m	37@18.25m	49kph
Over 70 Men	40@18.25m	40@18.25m	49kph
Over 70 Women	37@18.25m	37@18.25m	49kph
Over 75 Men	40@18.25m	40@18.25m	49kph
Over 75 Women	37@18.25m	37@18.25m	46kph
Over 80 Men	40@18.25m	40@18.25m	49kph
Over 80 Women	37@18.25m	37@18.25m	46kph
Over 85 Men	40@18.25m	40@18.25m	46kph
Over 85 Women	34@18.25m	34@18.25m	46kph

The Skier shall have the option of selecting the starting speed and rope length
The Skier will be credited with all buoys from each pass waived or skied up to and including his last perfect pass plus the number of buoys scored on his last incomplete pass, if any

A15.04c: Individual Overall Scoring:

As per World Rules with following changes and noting that the Under 10, Over 70 and O75 Divisions calculates overall on slalom and trick only.
 All divisions except OM, OW, U21M and O21M count buoys for Overall from min start speed
 OM, OW, U21M and O21M count buoys for Overall 12 buoys below their starting speed
 E.g. OM, U21M and O21M would count buoys from 52k OW from 49k
 For a skier to get the bonus points in these divisions they must run their 1st pass.

Slalom: For OM, OW, U21M, O21M Divisions:

Skiers Score +12 x 1000

Best Score+12

Slalom: For All Other Divisions:

Skiers Score x 1000

Best Score

Tricks: For All Divisions:

Skiers score x 1000

Best score

Jump: For All Divisions:

(Skiers score minus Offset) x 1000

Best score minus Offset

Jump Offsets:

Division	Offset		Division	Offset
Under 14 Boys	-10m		Under 14 Girls	-7m
Under 12 Boys	-0m		Under 12 Girls	-0m
Under 17 Boys	-20m		Under 17 Girls	-13m
Under 21 Men	-25m		Under 21 Women	-17m
Over 21 Men	-25m		Over 21 Women	-17m
Over 35 Men	-20m		Over 35 Women	-7m
Over 45 Men	-15m		Over 45 Women	-0m
Over 55 Men	-10m		Over 55 Women	+5m
Over 65 Men	-0m		Over 65 Women	+10m
Open Men	-25m		Open Women	-17m

A skier may ski in a mixture of age groups, eg. A skier may enter U17 Boys Slalom, Open Men Tricks and U14 Boys Jump. When the skier enters a mixture of age divisions the skier receives overall points for his team in each event, but does not score in the overall for himself. However, skiers mixing Over 21 and Open divisions as required by rule A14.12 score in Open for Overall.

Also any U17 or U21 skier who competes in one or two Open events and their age division in the other events will be considered in Open Overall with the score from the events not in Open being used for Open Overall

A15.04.C: Team Scoring:

Team scoring - The best three (3) overall scores for each scoring team in each event shall be added together to determine the team score. These scores will be calculated by using the base 1000 point score used for Australian Records and Rankings as per IWWF Rule 24. In the case of a tie between teams the fourth jump score shall be used, then the fifth and so on until the tie is broken.

A16.04

Under 17 Boys and Girls overall scoring for Jump and Slalom shall comply with World Rules for Junior Competition, provided that start speeds for slalom remain as per World Rules. If slalom start speeds differ from World Rules then the formula for calculation shall be modified accordingly.

A23.01; What Records are Recognised:

Generally as per IWWF rules for all Divisions except to note: - 1) that records will not be recognised in O21 Men and O21 Women's Divisions because it is considered a rating change from O21 to Open and not an age change. 2) When a new Division is introduced, the inaugural record will be the best score in that Division in the first season at an 'L' or 'R' level homologated tournament. (March 2016)

For Australian Overall Records and Ranking List Overall the 1000 points for all divisions will be the World Ranking List Overall Base scores.

Australian Record can only be set by skiers who are eligible for a division under Australian age rules only.

For the O70, O75, O80 and O85 Divisions the 1000 points will be the same as the O65 World base scores.

For U12 Divisions the base scores are

U12 Boys

Slalom 2.00 @11.25m at 52k (56 buoys)

Trick 5000

Jump 30.0m

Offset 0m

U12 Girls

Slalom 2.00 @ 12.00m at 52k (62 buoys)

Trick 4000

Jump 22.00m

Offset 0m

Australian Records can only be set by skiers who are eligible for a division under Australian age rules only.

A23.02: Tournaments Where Records May Be Set:

Australian records may be set at Tournaments sanctioned and homologated by the AWWF, or outside Australia at Tournaments homologated to world "RC" or "L" level and sanctioned by an IWWF Region or Federation or by the IWWF itself.

Applications for records must be submitted in a manner approved by the TWSA Chairman. The last paragraph of the World Rule applies. (Number of rounds)

A23.12 a); Slalom

End course video is required from the last completed pass before the Record Pass. Then the end-course video will be per the rules requirements. No other video is required for Australian records.

The videos will be sent with the record forms to the TWSA Technical Director and the video will be examined to verify that the path of the boat is within the following deviation specifications:

Maximum deviation of the boat at the guide buoys - 20cm toward the buoy, total cumulative deviation allowed based on score is as follows;

Score	Cumulative Deviation
0.25 - 1.00	20cm
1.25 - 2.00	28cm
2.25 - 3.00	35cm
3.25 - 4.00	40cm
4.25 - 5.00	45cm
5.25 - 6.00	49cm

A23.13; Record Administration:

Generally as per IWWF rules except:

- Consideration of a Record Application will not proceed until evidence of current membership of the Australian Waterski & Wakeboard Federation is provided by the applicant.(Policy no18)
- delete the 7 day limit in Rule 16.08 c)
- A skier can claim any record for any division he/she is eligible providing that the division they are competing in has Rules the same or are considered harder than the Rules of the division the record is being set, regardless of the division he/she is competing in when he/she breaks the record.
- For overseas tournaments, it is the Skier's responsibility to ensure that the correct documentation is provided to the Technical Chairman for consideration. For Australian Tournaments it is the Chief Judge's responsibility as per the world rule.
- If a performance by an Australian skier at a WORLD CHAMPIONSHIPS equals or exceeds the relevant current Australian Record, then the performance will,(subject to the discretion of the TWSA) be recognised as an Australian Record on application by the Skier to the Australian Technical Chairman including a set of results endorsed by the Chief Judge or Chief Calculator without need for full record documentation. This dispensation is granted in view of the high Homologation and judging standards at World Championships. (ref mtg 5/11/01 Item 5)
- It is the skier's responsibility to ensure that the tournament officials are informed of the possible record.

As per IWWF Additional Rules except that it should be noted there is no regional requirement for end course video for Australian RATING Tournaments

A25; Homologation Guidelines:

As Per World Rules except replace

Slalom:

Personal handles:

The Handle Measuring device must be homologated and certified as such

The Homologator will give instructions to the Dock Official on how to measure the handles.

- As soon as the skier has finished skiing, and the handle and rope are returned to the dock, the Dock Official will take control of the skier's handle and measure it as instructed.
- If the Dock Official finds that he/she believes that the handle is non-compliant – i.e. “Out of Tolerance”, he will immediately notify the tower for the Homologator or assistant Homologator to attend the dock immediately for the purpose of verifying the Dock Official's measurement. In the event that the handle is found to be non-compliant (i.e. - out of tolerance) the Homologator or Assistant Homologator will notify the Chief Judge of their findings

Should the handle be out of tolerance following a skier return to the dock, the skier's performance in that round is zero

Jump

b) Personal handles

The Handle Measuring device must be homologated and certified as such

The Homologator will give instructions to the Dock Official on how to measure the handles.

- As soon as the skier has finished skiing, and the handle and rope are returned to the dock, the Dock Official will take control of the skier's handle and measure it as instructed.
- If the Dock Official finds that he/she believes that the handle is non-compliant – i.e. “Out of Tolerance”, he will immediately notify the tower for the Homologator or assistant Homologator to attend the dock immediately for the purpose of verifying the Dock Official's measurement.

In the event that the handle is found to be non-compliant (i.e. - out of tolerance) the Homologator or Assistant Homologator will notify the Chief Judge of their findings

Should the handle be out of tolerance following a skier return to the dock, the skier's performance in that round is zero.

And Add

Jump

- 10) The Technical Controller or Homologator should instruct the Jump Measurement operators to check the grids are correct during the Jump event this should be done every hour at the end of a division if the event goes longer than 1 hour.

This version of the TWSA Tournament rules was first issued on 7th October 2005, revised on 26th November 2008 and updated on 11th October 2009. Updated 10th October 2010. Updated September 2011. Updated August 2017. Updated October 2018



Australian Government
Australian Sports Commission

